

August 18, 2017

The Secretary  
BSE Limited  
Corporate Relationship Department,  
1<sup>st</sup> Floor, New Trading Ring,  
Rotunda Building, P.J.Tower Dalal Street,  
Fort, Mumbai – 400001  
[corp.relations@bseindia.com](mailto:corp.relations@bseindia.com)

The Manager  
Listing Department  
National Stock Exchange of India Ltd.  
Exchange Plaza, C-1, Block G, 5<sup>th</sup> Floor,  
Bandra-Kurla Complex  
Bandra (E), Mumbai – 400051  
[cmlist@nse.co.in](mailto:cmlist@nse.co.in)

The Manager  
National Securities Depository Ltd.  
4<sup>th</sup> floor, "A" Wing, Trade World  
Kamala Mills Compound  
Senapati Bapat Marg, Lower Parel  
Mumbai-400013  
[info@nsdl.co.in](mailto:info@nsdl.co.in), [kaustubhv@nsdl.co.in](mailto:kaustubhv@nsdl.co.in)

The Manager  
Central Depository Services (India) Ltd.  
Phiroze Jeejeebhoy Tower  
17<sup>th</sup> floor, Dalal Street  
Mumbai-400001  
[rakesh@cdslindia.com](mailto:rakesh@cdslindia.com), [urmilac@cdslindia.com](mailto:urmilac@cdslindia.com)

Dear Sir,

This is to inform you that:

1. The 6<sup>th</sup> Annual General Meeting (AGM) of the Members of Orient Cement Limited will be held on Saturday, 23<sup>rd</sup> day of September, 2017 at 2:00 P.M at Unit –VIII, Plot No. 7, Bhoinagar, Bhubaneswar-751012, Odisha.
2. The Register of Members and Share Transfer Books of the Company will remain closed from Monday, 18<sup>th</sup> September, 2017 to Saturday, 23<sup>rd</sup> September, 2017, both days inclusive, for annual closing and determining the entitlement of the shareholders to the final dividend for 2016-17.
3. The dividend on Equity Shares, if declared at the AGM, will be credited / dispatched by 11<sup>th</sup> October, 2017 to those members whose names shall appear on the Company's Register of Members as on book closure date.
4. Mr. Atul Kumar Labh, Practicing Company Secretary (Membership No. FCS - 4848 / CP - 3238), has been appointed as Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
5. The remote e-voting period commences on 20<sup>th</sup> September, 2017 (9:00 A.M.) and ends on 22<sup>nd</sup> September, 2017 (5:00 P.M.). During this period members' of the Company, holding shares either in physical form or in dematerialised form, as on the cut-off date of 16<sup>th</sup> September, 2017, may cast their vote by remote e-voting. Any person, who acquires shares of the Company and become member of the Company after dispatch of the notice and holding shares as on the cut-off date i.e 16<sup>th</sup> September, 2017, may obtain the login ID and password by sending a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or Issuer/RTA. However, if you are

Orient Cement Limited

Corporate Office: Birla Tower, 3rd fl, 25 Barakhamba Road, New Delhi 110001, India. 011 42092100

Registered Office: Unit VIII, Plot No.7, Bhoinagar, Bhubaneswar, Odisha 751012, India. [www.orientcement.com](http://www.orientcement.com)

CIN No : L26940OR2011PLC013933

already registered with NSDL for remote e-voting then you can use your existing user ID and password for casting your vote.

Kindly take the same on record.

Thanking you,

Yours sincerely,

For Orient Cement Limited



**Deepanjali Gulati**  
(Company Secretary)

**CC: Mr. S. Biswas**  
Unit: Orient Cement Limited  
MCS Share Transfer Agent Limited,  
F-65, Okhla Industrial Area,  
Phase-I, New Delhi-110 020