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Date: September 6th, 2017

To,

Corporate Service Dept., General Manager-(Listing ) BSE Limited PJ Tower, Dalal Street, Mumbai-400001

**Equity Scrip Code: 531845** 

To,

National Stock Exchange of India Ltd.

Exchange Plaza,

Plot no. C/1, G Block

Bandra-Kurla Complex, Bandra(E)

Mumbai-400051

**Equity Scrip Name: ZENITHBIR** 

Sub: Notice of 55th Annual General Meeting, Book Closure notice & E-voting cut-off date

Pursuant to Regulation 30 of SEBI read with Schedule III and other applicable provisions of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we hereby inform you that the 55th Annual General Meeting (AGM) of the Company will be held on Friday, 29th September, 2017 at 02.00 p.m. at 2nd Floor, Kilachand Conference Room, IMC Building, IMC Marg, Churchgate, Mumbai – 400020.

Further, the Register of Members and Share Transfer Books of the Company will remain closed from Monday 25<sup>th</sup> September, 2017 to Friday, 29<sup>th</sup> September, 2017(both days inclusive) for the purpose of Annual General Meeting.

The Company, Pursuant to the provisions of Section 108 of the Companies Act, 2013 and Rule 20 of The Companies (Management and Administration) Amendment Rules, 2016 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, is providing electronic voting (e-voting) facility to the members through electronic voting platform of Central Depository Services (India) Limited (CDSL). Members' holding shares either in physical or demat mode as on the cut – off date i.e. Friday, 22<sup>nd</sup> September, 2017 may cast their votes electronically on the business set out in the Notice of Annual General Meeting. The e-voting shall commence from 9.00 a.m. on Tuesday, 26<sup>th</sup> September, 2017 and shall end at 5.00 p.m. on Thursday, 28<sup>th</sup> September, 2017.

Kindly acknowledge the receipt of the same & oblige.

Thanking you, Yours faithfully,

For Zenith Birla (India) Limited

CS Suneel Sullere Company Secretary

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MUMBAI MUMBAI MANANTA

## **ZENITH BIRLA (INDIA) LIMITED**