### SHILPESH DALAL & CO.

### PRACTISING COMPANY SECRETARY

219, D.M. Tower, 21/1, Dr. R.S. Bhandari Marg, Janjeer Wala Square, Indore (M.P.) -452 003 Ph. 0731-4094803 Fax: 0731-2560690

Mob.94250-56686

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### Report of Scrutinizer on E-voting

[Pursuant to rule section 108 of the Companies Act, 2013 and rule 20 of the Companies (Management and Administration) Rules, 2014]

To, The Chairman Alpa Laboratories Limited CIN: L85195MP1988PLC004446 Indore

Sub: Passing of Resolution through electronic voting pursuant to section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration ) Rules, 2014

29th Annual General Meeting of the Members of Alpa Laboratories Limited on 29th September, 2017 at 33/2, A.B. Road, Village Pigdember, Rau, Indore, M.P.

Dear Sir.

Pursuant to the Resolution passed by the Board of Directors of Alpa Laboratories Limited on 10<sup>th</sup> August, 2017, I have been appointed as Scrutiniser for the E-Voting process as mentioned under Rules 20 of Companies (Management and Administration) Rules.

The Company has appointed Central Depository Services Limited as Service Provider, for providing platform for electronic voting to shareholders. Bighshare Services Pvt. Ltd. is Registrar and Share Transfer Agent. The Service Provider had provided a platform, through website www.evotingindia.com, for recording the votes of the shareholders electronically on all the items of business as specified in AGM Notice.

As on cut-off date, i.e.  $22^{nd}$  September, 2017, there were 12299 Share holders in the company. The e-voting kept open for 3 days from  $26^{rd}$  September, 2017 (9.00 a.m) to  $28^{th}$  September, 2017 (5.00 p.m.).

At the end of voting period on 28<sup>th</sup> September, 2017, the voting portal of Service Provider (CDSL) duly blocked by me. And on 29<sup>th</sup> September, 2017 the votes cast through e-voting facility was duly unblocked by me as Scrutiniser in presence of Ms Pooja Bansal and Shri Sumeet Bansal, witnessed.

Now I, Shilpesh Dalal, Practicing Company Secretary, 219, D.M. Tower, 21/1, Dr. R.S. Bhandari Marg, Janjeerwala Square Indore, duly appointed as Scrutinizer by the Board of Directors for the purpose of the evoting taken under Section 108 of the Companies Act, 2013 and Rules made thereunder, for the below mentioned resolution(s), submit my report as under:

Total Number of 29 (Twenty Nine) Share Holder participated in e-voting, holding total 8809602 (Eighty Eight Lakhs Nine Thousand Six Hundred and Two) Shares.



### The result of E-Voting is as under:

### Item No. 1-Ordinary Resolution

Adoption of the Financial Statements for the year ended 31st March, 2017 and report of the Board of Directors and Auditors Report thereon.

### (I) Voted in favour of resolution:

Number of Members Voted	Number of votes cast by them (Shares)	% of total number of valid votes cast
29	8809602	100%

### (II) Voted against the resolution:

Number Voted)	of	Members	Number of votes cast by them (Shares)	% of total number of valid votes cast
NIL			NIL	NIL

### (III) Invalid Votes

Total number of members whose votes were declared invalid	Total number of votes cast by them (Shares)
NIL	NIL

### Item No. 2- Ordinary Resolution

Re-appointment of Mr. Pravin Shah (DIN No.01232138) retiring by rotation.

### (I) Voted in favour of resolution:

Number Voted	of	Members	Number of votes cast by them (Shares)	% of total number of valid votes cast
29			8809602	100%

### (II) Voted against the resolution:

Number Voted)	of	Members	Number of votes cast by them (Shares)	% of total number of valid votes cast
NIL			NIL	NIL

Total number of members whose votes were declared invalid	Total number of votes cast by them (Shares)
NIL	NIL



### Item No. 3-Ordinary Resolution

Appointment of M/s. Anuradha Ratnaparkhi & Associates Chartered Accountants as the Statutory Auditors of the company to hold office for a period of 5 years.

### (I) Voted in favour of resolution:

Number Voted	of	Members	Number of votes cast by them (Shares)	% of total number of valid votes cast
29			8809602	100%

### (II) Voted against the resolution:

Number Voted)	of	Members	Number of votes cast by them (Shares)	% of total number of valid votes cast
NIL			NIL	NIL

### (III) Invalid Votes

Total number of members whose votes were declared invalid	Total number of votes cast by them (Shares)
NIL	NIL

### Item No. 4- Ordinary Resolution

To Fix Remuneration of Cost Auditors.

### (I) Voted in favour of resolution:

Number of Members Voted	Number of votes cast by them (Shares)	% of total number of valid votes cast
29	8809602	100%

### (II) Voted against the resolution:

Number Voted)	of	Members	Number of votes cast by them (Shares)	% of total number of valid votes cast
NIL			NIL	NIL

Total number of members whose votes were declared invalid	Total number of votes cast by them (Shares)
NIL	NIL



### Item No. 5- Ordinary Resolution

To Delivery the Documents to Members of the Company under the provision of section 20 of the Companies Act 2013.

(1) Voted in favour of resolution:

Number of Members Voted	Number of votes cast by them (Shares)	% of total number of valid votes cast
29	8809602	100%

(II) Voted against the resolution:

Number Voted)	of	Menfbers	Number of votes cast by them (Shares)	% of total number of valid votes cast
NIL			NIL	NIL

(III) Invalid Votes

Total number of members whose votes were declared invalid	Total number of votes cast by them (Shares)
NIL	NIL

### Item No. 6 - Special Resolution

To keep Register and Index of Members together with copies of certificates and documents required to be annexed there to at the New office of the Registrar and share transfer agent.

(1) Voted in favour of resolution:

Number of Members Voted	Number of votes cast by them (Shares)	% of total number of valid votes cast
29	8809602	100%

(II) Voted against the resolution:

Number Voted)	of	Members	Number of votes cast by them (Shares)	% of total number of valid votes cast
NIL			NIL	NIL

(III) Invalid Votes

Total number of members whose votes were declared invalid	Total number of votes cast by them (Shares)
NIL	NIL

Thanking you, Yours faithfully,

Shinpeatr Data / 6 Practising Company ScoredacyRE

FCS: 5316, CP 1235 Indore

Date: 30.09.2017

### SHILPESH DALAL & CO.

### PRACTISING COMPANY SECRETARY

219, D.M. Tower, 21/1, Dr. R.S. Bhandari Marg, Janjeer Wala Square, Indore (M.P.) -452 003 Ph. 0731-4094803 Fax: 0731-2560690 Mob.94250-56686

E-mail: csshilpeshdalal@gmail.com

### Report of Scrutinizer on Poll

[Pursuant to rule section 109 of the Companies Act, 2013 and rule 21(2) of the Companies (Management and Administration) Rules, 2014]

To, Chairman Alpa Laboratories Limited CIN: L85195MP1988PLC004446 Indore

29<sup>th</sup> Annual General Meeting of the Equity Shareholders of Alpa Laboratories Limited, held on 29<sup>th</sup> September, 2017 at 33/2, A.B. Road, Gram Pigdember, Rau, Indore.

Dear Sir,

I. Shilpesh Dalal, Practicing Company Secretary, 219, D.M. Tower, 21/1, Dr. R.S. Bhandari Marg, Janjeerwala Square, Indore and appointed as Scrutinizer by the Board of Directors for the purpose of the poll taken under Section 109 of the Companies Act, 2013 and Rules made thereunder, for the below mentioned resolution(s), at the 29<sup>th</sup> AGM of the Equity Shareholders of Alpa Laboratories Limited, held on 29<sup>th</sup> September, 2017 at Registered Office of the Company, submit our report as under:

- After the time fixed for closing of the poll by the Chairman, One ballot box kept for polling were locked in my presence with due identification marks placed by me.
- The locked ballot boxes were subsequently opened in my presence and poll papers were diligently scrutinized. The poll papers were reconciled with the records maintained by the Company / Registrar and Transfer Agents of the Company and the authorizations / proxies lodged with the Company.
- 3. I did not find any poll papers invalid.



### The result of the Poll is as under:

### Item No. 1-Ordinary Resolution

Adoption of the Financial Statements for the year ended 31st March,2017 and report of the Board of Directors and Auditors Report thereon

### (I) Voted in favour of resolution:

Number Voted	of	Members	Number of votes cast by them (Shares)	% of total number of valid votes cast
19			453101	100%

### (II) Voted against the resolution:

Number Voted)	of	Members	Number of votes cast by them (Shares)	% of total number of valid votes cast
NIL			NIL	NIL

### (III) Invalid Votes

Total number of members whose votes were declared invalid	Total number of votes cast by them (Shares)
NIL	NIL

### Item No. 2-Ordinary Resolution

Re-appointment of Mr. Pravin Shah (DIN No.01232138) retiring by rotation.

### (1) Voted in favour of resolution:

Number	of	Members	Number of votes cast by them (Shares)	% of total number of valid votes cast
19	-		453101	100%

### (II) Voted against the resolution:

Number of Members Voted)	Number of votes cast by them (Shares)	% of total number of valid votes cast
NIL	NIL	NIL

Total number of members whose votes were declared invalid	Total number of votes cast by them (Shares)
NIL	NIL



### Item No. 3- Ordinary Resolution

Appointment of M/s. Anuradha Ratnaparkhi & Associates Chartered Accountants as the Statutory Auditors of the company to hold office for a period of 5 years.

(I) Voted in favour of resolution:

Number Voted	of	Members	Number of votes cast by them (Shares)	% of total number of valid votes cast
19			453101	100%

(II) Voted against the resolution:

Number Voted)	of	Members	Number of votes cast by them (Shares)	% of total number of valid votes cast
NIL			NIL	NIL

(III) Invalid Votes

Total number of members whose votes were declared invalid	Total number of votes cast by them (Shares)	
NIL NIL	NIL	

### Item No. 4 - Ordinary Resolution

To Fix Remuneration of Cost Auditors

(1) Voted in favour of resolution:

Number	ber of Members (Shares)	Number of votes cast by them (Shares)	% of total number of valid votes cast	
19			453101	100%

(II) Voted against the resolution:

Number Voted)	of	Members	Number of votes cast by them (Shares)	% of total number of valid votes cast
NIL			NIL	NIL

Total number of members whose votes were declared invalid	Total number of votes cast by them (Shares)
NIL NIL	NIL

### Item No. 5- Ordinary Resolution

To Delivery the Documents to Members of the Company under the provision of section 20 of the Companies Att, 2013.

### Voted in favour of resolution:

Number Voted	of	Members	Number of votes cast by them (Shares)	% of total number of valid votes cast
19			453101	100%

### (II) Voted against the resolution:

Number Voted)	of	Members	Number of votes cast by them (Shares)	% of total number of valid votes cast
NIL			NIL	NIL

### (III) Invalid Votes

Total number of members whose votes were declared invalid	Total number of votes cast by them (Shares)
NIL.	NIL

### Item No. 6 - Special Resolution

To keep Register and Index of Members together with copies of certificates and documents required to be annexed there to at the New office of the Registrar and share transfer agent.

### Voted in favour of resolution:

Number Voted	of	Members	Number of votes cast by them (Shares)	% of total number of valid votes cast
19			453101	100%

### (II) Voted against the resolution:

Number Voted)	of	Members	Number of votes cast by them (Shares)	% of total number of valid votes cast
NIL			NIL	NIL

Total number of members whose votes were declared invalid	Total number of votes cast by them (Shares)
NIL	NIL



 A Compact Disc (CD) containing a list of equity shareholders who voted "FOR", "AGAINST" and those who votes were invalid, for each resolution is enclosed.

 The poll papers and all other relevant records were sealed and handed over to Ms. Megha Neema Company Secretary for safe keeping as authorized by the board.

Thanking you, Yours faithfully

INDORE

Shitpesh Dalai

Practicing Company Secretary

FCS: 5316, CP: 4235

Indore

Date: 30.09.2017

## SHILPESH DALAL & CO.

### PRACTISING COMPANY SECRETARY

219, D.M. Tower, 21/1, Dr. R.S. Bhandari Marg, Janjeer Wala Square, Indore (M.P.) -452 003 Ph. 0731-4094803 Fax: 0731-2560690 Mob.94250-56686

E-mail: csshilpeshdalal@gmail.com

# COMBINED REPORT OF SCRUTINISER ON EVOTING AND POLL

To, Chairman, Alpa Laboratories Limited Indore 29th AGM held on 29th September, 2017

Dear Sir

I Shilpesh Dalal, Practicing Company Secretary have been appointed as Scrutiniser by Board of Directors for E-voting u/s 108 and for Poll u/s 109 of the Companies Act, 2013 read with Rules made thereunder.

and for Poll Therewith submit the combined report of votes casted through E-Voting and by Poll.

Sr. No.	Resolution	E-voting		Voting by Poll		Invalid Vote
		Votes casted in Votes favour Agains	15	Casted Votes Casted in Votes Favour Against	Votes Casted Against	
_	Adoption of the Financial Statements for the year ended 31st March, 2017 and report of the Board of Directors and Auditors Report thereon	8809602	īz ,	453101	0	0
Çı	Re-appointment of Mr. Pravin Shah (DIN No.01232138) retiring by rotation.	8809602	ii.	453101	°	0

0	0	0	0
	·4.		
0	0	0	0
		*	
453101	453101	453101	453101
<del>.</del> Z	Nil	Z	Z (_
8809602	8809602	8809602	8809602
Appointment of M/s. Anuradha Ratnaparkhi & Associates Chartered Accountants as the Statutory Auditors of the company to hold office for a period of 5 years.	To Fix Remuneration of Cost Auditors	To Delivery the Documents to Members of the Company under the provision of section 20 of the Companies Act, 2013.	To keep Register and Index of Members together with copies of certificates and documents required to be annexed there to at the New office of the Registrar and share transfer agent.
m	4	\$	9

Thanking you,

Yours faithfulles

Shiftpesh Dala Company Secretary
FCS: 5316, CP: 1235 secretary

Date: 30.09.2017

Indore

Enclosed: Details of Share and Voting Results (Annexure-1)

### Details of Share and Voting Results:

Date of the AGM	29 <sup>th</sup> September 2017
Total number of shareholders on record date	12299 Share holders as on 22nd September, 2017
No. of shareholders present in the meeting either in person or through proxy:	Total 36 Share holders (In Person) No Proxy
Promoters and Promoter Group:	
Public:	25
No. of Shareholders attended the meeting through Video Conferencing	0
Promoters and Promoter Group:	0
Public	0

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Agenda- wise disclosure:

Item No.1: Adoption of the Financial Statements for the year ended 31st March, 2017 and report of the Board of Directors and Auditors Report thereon.

Resolution rec	Resolution required: (Ordinary/ Special)	(P)	Ordi	Ordinary (ordinary Business)	ess)			
Whether promoter/ agenda/resolution?	Whether promoter/ promoter group are interested in the acenda/resolution?	interested in the	N <sub>o</sub>					
Category	Mode of Voting	No. of shares held (1)	No. of votes polled (2)	% of Votes Polled on outstanding shares (3)=[(2)/(1)]* 100	No. of Votes – in favour (4)	No. of Votes – against (5)	% of Votes in favour on votes polled (6)=[(4)/(2)]*100	% of Votes against on votes polled (7)=[(5)/(2)]*100
Promoter	E-Voting		8809602	76.68%	8809602	0	100%	0
and	Poll	11489370	0	0	0	0	0	0
Promoter Group	Postal Ballot (if	T	0	0	0	0	0	0
	Total-A		8809602	76.68%	8809602	0	100%	0
Duklio	E-Voting		0	0	0	0	0	0
Institutions	Poll	0	-	0	0	0	0	0
CHORMACON	Postal Ballot (if applicable)		0	0	0	0	0	0
	Total-B	0	0	0	0	0	0	0
Public Non	E-Voting		231212	2.42%	231212	0	%001	0
Institutions	Poll	9551230	453101	4.74%	453101	0	%001	0
	Postal Ballot (if applicable)		0	0	0	0	0	0
	Total-C		684313	7.16	684313	0	%001	0
Total	A+R+C	21040600	9493915	45.12%	9493915	0	100%	0





Item No.2: Re-appointment of Mr. Pravin Shah (DIN No.01232138) retiring by rotation.

Resolution ra	Resolution required: (Ordinary/ Special)	(1)	Ord	Ordinary (ordinary Business)	lose)			
Whether promoter/ agenda/resolution?	Whether promoter/ promoter group are interested in the agenda/resolution?	interested in the	No		(cca			
Category	Mode of Voting	No. of shares held (1)	No. of votes polled (2)	% of Votes Polled on outstanding shares (3)=[(2)/(1)]* 100	No. of Votes – in favour (4)	No. of Votes – against (5)	% of Votes in favour on votes polled	% of Votes against on votes polled (7)=[(\$\infty\(2)\frac{1}{8}\)[00]
Promoter	E-Voting		8809602	76.68%	2800602	0	(6)=[(4)/(2)]*100	
and	Poll	11489370	0	0	7007000	0	100%	0
Promoter Group	Postal Ballot (if applicable)		0	0	0	0	0	0 0
	Total-A		2809602	76 68%	000000	0	1000	
Public	E-Voting		0	0	7000000	0	100%	0
Institutions	Poll	0	0			0 0	0 0	0
	Postal Ballot (if				0	0	0	0
	applicable)		*	0	D	0	0	0
	Total-B	0	0	0	0	0	0	4
Public Non	E-Voting		231212	2.42%	231212	000	1000/	0
Institutions	Poll	9551230	453101	4 74%	453101	0 0	100%	0
	Postal Ballot (if applicable)		0	0	0	0	0	0
	Total-C		684313	7.16	684313	0	10007	
Total	A+B+C	21040600	9493915	45.12%	9493915	0	100%	0 0
							0/001	,

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Item No.3 Appointment of M/s. Anuradha Ratnaparkhi & Associates Chartered Accountants as the Statutory Auditors of the company to hold office for a period of 5 years.

Resolution re-	Resolution required: (Ordinary/ Special)	0	Ordi	Ordinary (ordinary Business)	(ssa)			
Whether promoter/ agenda/resolution?	Whether promoter/ promoter group are interested in the agenda/resolution?	interested in the	No					
Category	Mode of Voting	No. of shares held (1)	No. of votes polled (2)	% of Votes Polled on outstanding shares (3)=[(2)/(1)]* 100	No. of Votes – in favour (4)	No. of Votes – against (5)	% of Votes in favour on votes polled (6)=[(4)/(2)]*100	% of Votes against on votes polled (7)= $[(5)/(2)]*100$
Promoter	E-Voting		8809602	76.68%	8809602	0	100%	0
and	Poll	11489370	0	0	0	• 0	0	0
Promoter Group	Postal Ballot (if applicable)		0	0	0	0	0	0
	Total-A		8809602	76.68%	8809602	0	100%	0
Public	E-Voting		0	0	0	0	0	0
Institutions	Poll	0	0	0	0	0	0	0
	Postal Ballot (if applicable)	1	0	0	0	0	0	0
	Total-B	0	0	0	0	0	0	0
Public Non	E-Voting		231212	2.42%	231212	0	100%	0
Institutions	Poll	9551230	453101	4.74%	453101	0	100%	0
	Postal Ballot (if applicable)		0	0	0	0	0	0
	Total-C		684313	7.16	684313	0	100%	. 0
Total	A+B+C	21040600	9493915	45.12%	9493915	0	%001	0

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Item No.4: To Fix Remuneration of Cost Auditors

Resolution rec	Resolution required: (Ordinary/ Special)	(1)	Ordi	Ordinary				
Whether promoter/ agenda/resolution?	Whether promoter/ promoter group are interested in the agenda/resolution?	interested in the	No					
Category	Mode of Voting	No. of shares held (1)	No. of votes polled (2)	% of Votes Polled on outstanding shares (3)=[(2)/(1)]* 100	No. of Votes – in favour (4)	No. of Votes – against (5)	% of Votes in favour on votes polled (6)=[(4)/(2)]*100	% of Votes against on votes polled (7)=[(5)(2)]*100
Promoter	E-Voting		8809602	76.68%	8809602	0	100%	0
and	Poll	11489370	0	0	0	0	0	0
Promoter Group	Postal Ballot (if applicable)		0	0	0	0	0	0
	Total-A .		8809602	76.68%	8809602	0	100%	0
Public	E-Voting		0	0	0	0	0	0
Institutions	Poll	0	0	0	0	0	0	0
	Postal Ballot (if applicable)		0	0	0	0	0	0
	Total-B	0	0	0	0	0	0	0
Public Non	E-Voting		231212	2.42%	231212	0	100%	0
Institutions	Poll	9551230	453101	4.74%	453101	0	%001	0
	Postal Ballot (if applicable)		0	0	0	0	0	0
	Total-C		684313	7.16	684313	0	%001	0
Total	A+B+C	21040600	9493915	45.12%	9493915	0	100%	0

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Item No.5: To Delivery the Documents to Members of the Company under the provision of section 20 of the Companies Act, 2013.

Resolution red	Resolution required: (Ordinary/ Special)	0	Ordi	Ordinary				
Whether promoter/ agenda/resolution?	Whether promoter/ promoter group are interested in the agenda/resolution?	interested in the	No					
Category	Mode of Voting	No. of shares held (1)	No. of votes polled (2)	% of Votes Polled on outstanding shares (3)=[(2)/(1)]* 100	No. of Votes – in favour (4)	No. of Votes – against (5)	% of Votes in favour on votes polled (6)=[(4)/(2)]*100	% of Votes against on votes polled (7)=[(5)/(2)]*100
Promoter	E-Voting		8809602	76.68%	8809602	0	%001	0
and	Poll	11489370	0	0	0	0	0	0
Promoter Group	Postal Ballot (if applicable)		0	0	0	0	0	0
	Total-A		8809602	76.68%	8809602	0	100%	0
Public	E-Voting		0	0	0	0	0	0
Institutions	Poll	0	0	0	0	0	0	0
	Postal Ballot (if applicable)		0	0	0	0	0	0
	Total-B	0	. 0	0 .	0	0	0	0
Public Non	E-Voting		231212	2.42%	231212	0	%001	0
Institutions	Poll	9551230	453101	4.74%	453101	0	100%	0
	Postal Ballot (if applicable)		0	, 0	0	0	0	0
	Total-C		684313	7.16	684313	0	100%	0
Total	A+B+C	21040600	9493915	45.12%	9493915	0	%001	0

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Item No.6: To keep Register and Index of Members together with copies of certificates and documents required to be annexed there to at the New office of the Registrar and share transfer agent.

Resolution red	Resolution required: (Ordinary/ Special)	(I)	Spec	Special Resolution				
Whether promoter/ agenda/resolution?	Whether promoter/ promoter group are interested in the agenda/resolution?	interested in the	No					
Category	Mode of Voting	No. of shares held (1)	No. of votes polled (2)	% of Votes Polled on outstanding shares (3)=[(2)/(1)]* 100	No. of Votes – in favour (4)	No. of Votes – against (5)	% of Votes in favour on votes polled (6)=[(4)/(2)]*100	% of Votes against on votes polled (7)=[(5)/(2)]*100
Promoter	E-Voting		8809602	76.68%	8809602	0	100%	0
and	Poll	11489370	0	0	0	0	0	0
Promoter Group	Postal Ballot (if applicable)		0	0	0	0	0	0
	Total-A		8809602	76.68%	8809602	0	100%	0
Public	E-Voting		0	0	0	0	0	0
Institutions	Poll	0	0	0	0	0	0	0
	Postal Ballot (if applicable)		0	0	0	0	0	0
	Total-B	0	0	. 0	0	0	0	0
Public Non	E-Voting		231212	2.42%	231212	0	100%	0
Institutions	Poll	9551230	453101	4.74%	453101	0	%001	0
	Postal Ballot (if applicable)		0	0	0	0	0	* 0
	Total-C		684313	7.16	684313	0	100%	0
Total	A+B+C	21040600	9493915	45.12%	9493915	0	100%	0

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