



We understand your world

CIN : L65920MH1994PLC080618  
E-mail : shareholder.grievances@hdfcbank.com  
Website : www.hdfcbank.com

HDFC Bank Limited  
Process House,  
Kamala Mills Compound,  
Senapati Bapat Marg,  
Lower Parel, Mumbai - 400013.  
Tel.: 022-2498 8484  
Fax: 022-2496 5235

Saturday 06 January, 2018

The BSE Limited,  
Listing Department, Phiroze Jeejebhoy Towers,  
Dalal Street, Mumbai – 400 023

Kind Attn.: Ms. Sylvia / Ms. Farzana Mehta

Dear Madam,

Re : Submission of documents for the quarter ended 31-December- 2017

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Referring to the above please find attached herewith the statement as on 31-December- 2017 relating to Investor Complaints – Regulation 13 ( 3 ) which we have received from our Registrars. Viz. Datamatics Business Solutions (formely known as Datamatics Financial Services Limited)

Thanking you

Yours truly,  
For HDFC Bank Limited

Bhagyesh Thakar  
Dy Vice President  
Legal & Secretarial



Encl : a/a

REF: DFSL/HB/QC/DEC/2017

Date : 05<sup>th</sup> January, 2018HDFC Bank Limited  
Kamala Mills Compound,  
2<sup>nd</sup> Floor, S.B.Marg,  
Lower Parel , Mumbai 400013

Kind Attn : Mr. Bhagyesh Thakar

Dear Sir,

Sub: Status of the Complaints ( including SCORES) for the quarter ended 31<sup>st</sup> December, 2017

Please find herewith the information required by you in connection with the Amendment of Clause No 41 of the Listing Requirement.

Pending as on 30.09.2017	Received during Oct 2017 to Dec 2017	Resolved during Oct 2017 to Dec 2017	Pending as on 31.12.2017
17	732	734	15

We have also considered the investors complaints in the aforesaid statement which are received on the platform of SEBI Complaints Redress System (SCORE). Details of which are as under.

Pending as on 30.09.2017	Received during Oct 2017 to Dec 2017	Resolved during Oct 2017 to Dec 2017	Pending as on 31.12.2017
5	17	17	5

Complaints received are of the nature relating to Non-Receipt of Dividend / Fractional Entitlement, Non - receipt of Share Certificates and Annual Reports etc.

Yours Truly

For **Datamatics Business Solutions Limited**Sunny Abraham  
Dy.General Manager  
OperationsManisha Parkar  
Manager  
Operations ( R& T)**Datamatics Business Solutions Limited**

(formerly known as Datamatics Financial Services Ltd)

Regd. Off.: Plot No. B-5, Part B Cross Lane, MIDC, Andheri (East), Mumbai – 400093, India.

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CIN : U74140MH1982PLC028446