

Genus/SC/
November 29, 2018

BSE Limited,
(Corporate Relationship Department),
P J Towers, Dalal Street,
Fort,
Mumbai- 400 001

BSE Code: 530343

National Stock Exchange of India Ltd.,
(Listing & Corporate Communications),
Exchange Plaza, Plot no. C/1, G Block,
Bandra-Kurla Complex, Bandra (E)
Mumbai - 400 051.

NSE Symbol: GENUSPOWER

Dear Sir/Madam,

Sub: A copy of Reminder Letter, sent to Shareholders for mandatory update of PAN and Bank details against their shareholding & intimation about transfer of shares compulsorily in Demat mode w.e.f. 05-12-2018.

Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed herewith a copy of reminder letter (along with necessary annexure/form) sent to the shareholders holding shares in physical mode, with regard to mandatory furnish the PAN and Bank details for update in the Shareholders' records with Company/ RTA, and intimation about transfer of shares compulsorily in Demat mode w.e.f. 05-12-2018.

You are requested to kindly take the same on record.

Yours faithfully,

For **Genus Power Infrastructures Limited**


Director/Company Secretary

Encl. as above



IMPORTANT & URGENT FOR YOUR IMMEDIATE ACTION – REMINDER 2

Date: 21-11-2018

Dear Shareholder(s),

Sub: Mandatory update of PAN and Bank details against your share holding & Transfer of shares compulsorily in Demat mode w.e.f. 05-12-2018

Pursuant to SEBI circular SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20th April, 2018, shareholders whose ledger folios do not have/incomplete details with respect to PAN and Bank Account particulars are mandatorily required to furnish these details to the Issuer Company/RTA for registration in the folio. **As per our records, your folio needs to be updated with the PAN / Complete Bank Account details so that the investments held by you are in compliance with the aforementioned circular.**

You are hence requested to submit the following documents within 21 days of receipt of this communication:

- Enclosed Form duly filled in and signed by all the shareholders.
- Self-Attested Copy of Pan Card of all the shareholders,
- Cancelled Cheque Leaf with Name (if name is not printed on cheque – Bank attested copy of first page of pass book) of all the shareholders and
- Address Proof (self-attested copy of Aadhaar-Card of all the shareholders)

Transfer of shares compulsorily in Demat mode:

Please note that the as per amended Regulation 40(1) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 amended vide SEBI Notification No. SEBI/LAD- NRO/GN/2018/24 dated June 8, 2018, effective from December 5, 2018; securities of the listed companies can be transferred (except in case of transmission or transposition) only in the dematerialized form. You are hence requested to get your physical shares dematerialized urgently as with effect from December 5, 2018, except in case of transmission or transposition of securities, requests for effecting transfer of securities shall not be processed unless the securities are held in the dematerialized form. For ease of reference, the procedure of dematerialisation of shares is available at the following links:

- <https://nsdl.co.in/services/demat.php>
- <https://www.cdslindia.com/investors/q-and-a.html>

In case if you have any queries or need any assistance in this regard, please contact:

The Company Secretary
Genus Power Infrastructures Limited
 SPL-3, RIICO Industrial Area,
 Sitapura, Tonk Road,
 Jaipur-302022 (Rajasthan) (India)
 Tel.: (0141) 7102412; (0141) 7102400/500
 Email-Id : cs@genus.in
 Website : www.genuspower.com

Registrar & Share Transfer Agent
NICHE TECHNOLOGIES PVT. LTD.
 3A, Auckland Place, 7th Floor, Room No. 7A & 7B
 Kolkata - 700017
 Tel.: (033) 2280 - 6616 / 17 / 18
 Email ID: nichetechpl@nichetechpl.com
 Website: www.nichetechpl.com

Thanking you,

For and by order of the Board of Directors of
Genus Power Infrastructures Limited

Sd/-
(Ankit Jhanjhari)
 Company Secretary

Genus Power Infrastructures Limited
 (A Kailash Group Company)
Corporate Identity Number
 L51909UP1992PLC051997

Corporate Office:
 SPL-3, RIICO Industrial Area, Sitapura, Tonk
 Road, Jaipur-302022, (Raj.), India
T. +91-141-7102400/500
F. +91-141-2770319, 7102503
E. cs@genus.in • **W.** www.genuspower.com

Registered Office:
 G-14, Sector-63, Noida,
 Uttar Pradesh-201307 (India)
 Telefax +91-120-4227116
E. cs@genus.in

To
NICHE TECHNOLOGIES PVT. LTD.
 3A, Auckland Place
 7th Floor, Room No. 7A & 7B
 Kolkata - 700 017

Dear Sir / Madam,

Unit: Genus Power Infrastructures Limited

Folio No. :

I/we hereby furnish our folio details along with PAN and Bank Account details for update in your records.

I/we are enclosing herewith:

- 1) Self-attested copies of PAN Cards of all the Shareholder(s),
- 2) Original cancelled cheque leaf with name (if name is not printed on cheque - Bank attested copy of the first page of the pass book of the bank) and
- 3) Address Proof viz., Aadhaar Card of all the shareholder(s), duly self attested, as required for updation of the details:

Folio No.	
Address of the sole/first named shareholder as per the share certificate	
Mobile No.	
E-Mail ID	

Bank Account Details of Sole/First Shareholder: (for electronic credit of dividends)

Name of the Bank												
Name of the Branch												
Account Number (as appearing in your cheque book)												
Account Type (Please tick as applicable)	<table style="width: 100%; text-align: center;"> <tr> <td>Saving</td> <td>Current</td> <td>Cash Credit</td> </tr> </table>	Saving	Current	Cash Credit								
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	Name	PAN	Signature
First Holder			
Joint Holder1			
Joint Holder2			

Date:

Place:

NB: The above details will not be updated if the supporting documents are not attached and not duly signed by all the shareholders.