



GUJARAT GAS

GGL/SEC/625/2018

15<sup>th</sup> November, 2018

<b>BSE Limited,</b> Phiroze Jijibhoy Tower, Dalal Street, Mumbai  Company Code: BSE-GUJGAS	<b>National Stock Exchange of India Ltd.</b> Exchange Plaza, 5 <sup>th</sup> Floor, Plot No. C/1, G Block, Bandra Kurla Complex, Bandra (East), Mumbai – 400 051  Company Code: NSE-GUJGASLTD
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Dear Sir/Madam,

**Sub: Intimation pursuant to Regulation 30 of SEBI (LODR) 2015 and intimation of publication of Newspaper notice pertaining to the Dispatch of Postal Ballot Notice dated 14<sup>th</sup> November, 2018, along with the Postal Ballot Form.**

Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Listing Regulations') we are attaching herewith the Postal Ballot Notice and Postal Ballot Form forwarded to the Shareholders.

We are also enclosing along with this letter the copy of newspaper publications published in Financial Express English and Gujarati Ahmedabad Edition dated 14<sup>th</sup> November, 2018 for your reference and record.

Kindly take the above on your record.

Thanking you,

For, Gujarat Gas Limited

*Rajeshwari Sharma*  
Rajeshwari Sharma  
Company Secretary

Enclosure: As above



## GUJARAT GAS LIMITED

**Registered Office:** Gujarat Gas CNG Station, Sector 5/C, Gandhinagar – 382006, Gujarat.

**Tel:** +91-79-26462980 **Fax:** +91-79-26466249, **website:** www.gujaratgas.com,

**emailId:** rajeshwari.sharma@gujaratgas.com **CIN:** L40200GJ2012SGC069118

### NOTICE OF POSTAL BALLOT

#### [Notice pursuant to Section 110 of the Companies Act, 2013, read with Rule 22 of the Companies (Management and Administration) Rules, 2014]

**Dear Member(s),**

Notice is hereby given pursuant to the provisions of Section 110 and other applicable provisions, if any, of the Companies Act, 2013 ('the Act'), read with the Companies (Management and Administration) Rules, 2014 and read with regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, (including any statutory modification or re-enactment(s) thereof for the time being in force), and pursuant to other applicable laws and regulations, that the resolutions appended below are proposed to be passed by the members of the Company by postal ballot including voting by electronic means (e-voting). The explanatory statement pursuant to section 102 of the Act and other applicable provisions of the Act, pertaining to the proposed resolutions setting out the material facts concerning each resolution and the reasons thereof is annexed hereto for your consideration.

The members are requested to consider and, if thought fit, pass the following Resolutions:

#### **ITEM 1: SUB- DIVISION OF EQUITY SHARES FROM THE FACE VALUE OF RS. 10/- PER SHARE TO RS. 2/- PER SHARE**

To consider and if thought fit, to pass with or without modification(s), the following resolution as an **Ordinary Resolution:**

**"RESOLVED THAT** pursuant to the provisions of Section 61(1)(d), and other applicable provisions, if any, of the Companies Act, 2013 read with the rules made thereunder (including any statutory modification(s) or re-enactment thereof, for the time being in force), and the provisions of the Memorandum and Articles of Association of the Company and subject to such approvals, consents, permissions and sanctions as may be necessary from concerned authorities or bodies, approval of the members of the Company be and is hereby accorded for sub-division of Equity Shares of the Company having the face value of Rs. 10/- (Rupees Ten Only) each fully paid up into 5 (Five) equity shares of face value of Rs.2/- (Rupees Two Only) each fully paid up.

**RESOLVED FURTHER THAT** pursuant to the sub-division of the Equity Shares of the Company, all the issued, subscribed and paid-up Equity Shares of face value of Rs. 10/- (Rupees Ten Only) each of the Company existing on the Record Date to be fixed by the Company/Board of Directors shall stand sub-divided into Equity Shares of face value of Rs. 2/- (Rupees Two Only) each fully paid up, without altering the aggregate amount of such capital and shall rank pari passu in all respects and carry the same rights as the existing fully paid-up Equity Shares of Rs 10/- (Rupees Ten Only) each of the Company.

**RESOLVED FURTHER THAT** upon sub-division of the equity shares as mentioned above, the existing share certificate(s) in relation to the existing issued equity shares of the face value of Rs.10/- each held in physical form shall be deemed to have been automatically cancelled and be of no effect on and from the Record Date and the Company may, without requiring the surrender of the existing share certificate(s), directly issue and despatch the new share certificate(s) of the Company, in lieu of such existing issued share certificate(s) and in the case of the equity shares held in the dematerialized form, the number of sub-divided Equity Shares be credited to the respective beneficiary accounts of the Member(s) with the Depository Participants, in lieu of the existing credits in their beneficiary accounts representing the equity shares of the Company before sub-division.

**RESOLVED FURTHER THAT** the Board of Directors of the Company ("the Board"), which expression shall also include a Committee thereof, be and is hereby authorised to fix the Record Date and to issue new share certificates in lieu of the existing issued share certificates in terms of the aforesaid and in accordance with the applicable provisions of the Companies Act, 2013 read with Companies (Share Capital and Debentures) Rules, 2014 and to do all such acts, deeds, matters, things and take such steps, as may be necessary and to execute such documents, instruments and writings as may be required in this connection and to delegate all or any of the powers herein vested in the Board to any Committee or Director(s) or Chief Executive Officer or Chief Financial Officer or Company Secretary or any other Officer(s), to give effect to the sub-division of Equity Shares of the Company.

**RESOLVED FURTHER THAT** the Directors, the Chief Executive Officer, the Chief Financial Officer and the Company Secretary of the Company be and are hereby severally authorized to: (a) execute and file necessary applications, declarations, and other documents with Stock Exchanges, Depositories, Registrar and Transfer Agents and/or any other statutory authority(ies), if any; (b) cancel the existing physical share certificates; (c) settle any question or difficulty that may arise with regard to the sub-division of the Equity Shares as aforesaid or for any matters connected herewith or incidental hereto; and (d) do all such acts, deeds, things, including all other matters incidental thereto in order to implement the foregoing resolution."

**ITEM 2: AMENDMENT OF THE AUTHORISED SHARE CAPITAL CLAUSE V OF THE MEMORANDUM OF ASSOCIATION OF THE COMPANY**

To consider and if thought fit, to pass with or without modification(s), the following resolution as a **Special Resolution**:

**"RESOLVED THAT** pursuant to the provisions of Section 13, 61 and other applicable provisions of the Companies Act, 2013 read with the Rules framed thereunder (including any statutory modification(s) or any re-enactment thereof) and upon sub-division of equity shares, consent of the Members of the Company be and is hereby accorded to alter and substitute the existing Clause V of the Memorandum of Association of the Company with the following new Clause V:

"V. The Authorized Share Capital of the Company is Rs. 17,57,10,00,000 (Rupees One Thousand Seven Hundred Fifty Seven Crore Ten Lakh only) divided into 8,67,55,00,000 (Eight Hundred Sixty Seven Crore Fifty Five lakh only) Equity shares of Rs. 2/- each, 1,70,00,000 (One Crore Seventy Lakh only) 7.5% Redeemable Preference Shares of Rs. 10/- each and 50,00,000 (Fifty lakh only) Preference shares of Rs.10/- each."

**RESOLVED FURTHER THAT** the Directors or the Chief Executive Officer or the Chief Financial Officer or the Company Secretary of the Company be and are hereby severally authorized to do all such acts, deeds, matters and things and take all such steps as may be necessary, proper, expedient or desirable for the purpose of giving effect to this resolution and for matters connected therewith or incidental thereto."

**ITEM 3: AMENDMENT OF AUTHORISED SHARE CAPITAL CLAUSE OF ARTICLE 4 OF THE ARTICLES OF ASSOCIATION OF THE COMPANY**

To consider and if thought fit, to pass with or without modification(s), the following resolution as a **Special Resolution**:

**"RESOLVED THAT** pursuant to the provisions of Section 14 and other applicable provisions of the Companies Act, 2013 read with the Rules framed thereunder (including any statutory modification(s) or any re-enactment thereof) and upon sub-division of equity shares, consent of the Members of the Company be and is hereby accorded to amend and substitute Article 4 of the Articles of Association of the Company with the following new Article 4:

"4. The Authorized Share Capital of the Company is Rs 17,57,10,00,000 (Rupees One Thousand Seven Hundred Fifty Seven Crore Ten Lakh only) divided into 8,67,55,00,000 (Eight Hundred Sixty Seven Crore Fifty Five lakh only) Equity shares of Rs.2/- each, 1,70,00,000 (One Crore Seventy Lakh only) 7.5% Redeemable Preference Shares of Rs. 10/- each and 50,00,000 (Fifty lakh only) Preference shares of Rs.10/- each."

**RESOLVED FURTHER THAT** the Directors or the Chief Executive Officer or the Chief Financial Officer or the Company Secretary of the Company be and are hereby severally authorized to do all such acts, deeds, matters and things and take all such steps as may be necessary, proper, expedient or desirable for the purpose of giving effect to this resolution and for matters connected therewith or incidental thereto."

**ITEM 4: ENABLING THE SUB DIVISION OF SHARES BY INSERTION OF ARTICLE 4A AFTER ARTICLE 4 IN THE ARTICLES OF ASSOCIATION OF THE COMPANY**

To consider and if thought fit, to pass with or without modification(s), the following resolution as a **Special Resolution**:

**"RESOLVED THAT** pursuant to the provisions of Section 14, 61 and other applicable provisions of the Companies Act, 2013 read with the Rules framed thereunder (including any statutory modification(s) or any re-enactment thereof), consent of the Members of the Company be and is hereby accorded to the following insertion of Article 4A after Article 4 of the Articles of Association of the Company to enable the sub-division of equity shares:

### **Consolidation, division, sub-division and cancellation of Shares**

Subject to provisions of section 61 of the Companies Act, 2013, the Company, in General Meeting may from time to time, by passing necessary resolution, alter the conditions of its Memorandum of Association as follows:

- (a) Consolidate and divide all or any of its capital into shares of larger amount than its existing shares;
- (b) Sub divide its shares, or any of them into shares of smaller amount than is fixed by the Memorandum, so, however, that in the sub division the proportion between the amount paid and the amount, if any, unpaid on each reduced share shall be the same as it was in the case of share from which the reduced share is derived;
- (c) Cancel any shares which, at the date of the passing of the resolution have not been taken by any person and diminish the amount of its share capital by the amount of the shares so cancelled. A cancellation of shares in pursuance of this sub clause shall not be deemed to be reduction of share capital within the meaning of the Companies Act, 2013.

Whenever the Company shall do any or more of the things provided for in the forgoing sub clauses (a), (b) and (c) the Company shall within 30 days thereafter give notice thereof to the Registrar as required by section 64 of the Companies Act, 2013, specifying as the case may be, the shares consolidated, divided, subdivided or cancelled.

**RESOLVED FURTHER THAT** the Directors or the Chief Executive Officer or the Chief Financial Officer or the Company Secretary of the Company be and are hereby severally authorized to do all such acts, deeds, matters and things and take all such steps as may be necessary, proper, expedient or desirable for the purpose of giving effect to this resolution and for matters connected therewith or incidental thereto."

### **ITEM 5: APPROVAL FOR CONTINUATION OF CURRENT TERM OF MR. JAL PATEL, INDEPENDENT DIRECTOR**

To consider and if thought fit, to pass with or without modification(s), the following resolution as a Special Resolution:

"RESOLVED THAT pursuant to Regulation 17(1A) of SEBI (Listing Obligations and Disclosure Requirements) (Amendment) Regulations, 2018, consent be and is hereby accorded to Shri Jal Patel (DIN: 00065021), Independent Director of the Company to continue to hold office of Independent Director w.e.f. 1 April, 2019 till the end of his current tenure of appointment on 20th April 2022 notwithstanding, that he has attained the age of 75 years on 17th September, 2012."

### **ITEM 6: APPROVAL FOR CONTINUATION OF CURRENT TERM OF MR. K. D. CHATTERJEE, INDEPENDENT DIRECTOR**

To consider and if thought fit, to pass with or without modification(s), the following resolution as a Special Resolution:

"RESOLVED THAT pursuant to Regulation 17(1A) of SEBI (Listing Obligations and Disclosure Requirements) (Amendment) Regulations, 2018, consent be and is hereby accorded to **Shri K. D. Chatterjee (DIN: 00421999)**, Independent Director of the Company to continue to hold office of Independent Director w.e.f. 1 April 2019 till the end of his current tenure of appointment on 20th April 2022, notwithstanding that he has attained the age of 75 years on 8th November, 2016.

**By Order of the Board of Directors  
For Gujarat Gas Limited**

**Rajeshwari Sharma  
Company Secretary**

Place: Ahmedabad

Date: 3 November 2018

### **Notes**

1. The Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 in respect of all the businesses specified above is annexed. In terms of Section 110 of the Companies Act, 2013 read together with Rule 22 of the Companies (Management and Administration) Rules, 2014, the postal Ballot Notice setting out material facts is annexed hereto.
2. All documents referred to in this Postal Ballot Notice and Explanatory Statement setting out material facts are open for inspection by the Members at the Registered Office of the Company between 10.30 a.m. and 6.30 p.m. on all working days of the Company from the date hereof up to Saturday, 15 December 2018.

3. In terms of Sections 108, 110 and other applicable provisions of the Companies Act, 2013, as amended, read together with the Companies (Management and Administration) Rules, 2014 and in compliance with Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (hereinafter referred to as the "Listing Regulations") as amended from time to time, the Company is pleased to offer remote e-voting facility to all the Members of the Company. The Company has appointed Karvy Computershare Private Limited (hereinafter referred to as "Karvy" or "Service Provider") for facilitating e-voting to enable the Members to cast their votes electronically (hereinafter referred to as the "Remote e-voting"). Please note E-voting is optional.
4. The Board of Directors has appointed CS Manoj Hurkat of M/s. Manoj Hurkat & Associates, Practicing Company Secretaries, and failing him, CS Seema Kothari, as a Scrutinizer to scrutinize the postal ballot process in a fair and transparent manner.
5. The Postal Ballot Notice is being sent to all the Members, whose names appear in the Register of Members/ List of Beneficial Owners as received from Depositories i.e. National Securities Depository Limited ("NSDL") / Central Depository Services (India) Limited ("CDSL") as on Friday, 9 November, 2018.

In accordance with the provisions of Section 110 and other applicable provisions of the Act read with rule 18 and rule 22 of the Companies (Management and Administration) Rules, 2014, the Postal Ballot Notice is being sent by e-mail to those Members who have registered their e-mail address with the Company (in respect of shares held in physical form) or with their Depository Participants (in respect of shares held in dematerialized form) and made available to the Company by the respective Depositories. Members who have not registered their e-mail address will receive this Postal Ballot Notice along with the Postal Ballot Form through post. Members who have received Postal Ballot Notice by e-mail and who wish to vote through Physical Postal Ballot Form can download Postal Ballot Form from the website of the Company [www.gujaratgas.com](http://www.gujaratgas.com) or <https://evoting.karvy.com> or seek duplicate Postal Ballot Form from M/s Karvy Computershare Private Limited (Unit: Gujarat Gas Limited), Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad - 500 032, fill in the details and send the same to the Scrutinizer.

6. Voting rights will be reckoned on the paid-up value of shares registered in the name of the Members on Friday, 9 November, 2018 (cut-off date). Only those Members whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date will be entitled to cast their votes by Postal Ballot or e-voting.
  7. Kindly note that the Members can opt for only one mode of voting i.e., either by physical postal ballot Form or remote e-voting. If the Members opt for e-voting, then they should not vote by physical postal ballot and vice versa. However, in case Members cast their vote both via physical postal ballot and e-voting, then voting done through e-voting shall prevail and vote cast through physical postal ballot will be treated as invalid.
  8. If the Members are voting through Postal Ballot Form in Physical mode, Members are requested to carefully read the instructions printed on the Postal Ballot Form sent herewith and return the form duly completed along with assent (FOR) or dissent (AGAINST), in the attached postage pre-paid self-addressed Business Reply Envelope (hereinafter referred to as "BRE") so as to reach the Scrutinizer on or before 5.00 P.M. on Saturday, 15 December 2018. The postage cost will be borne by the Company. However, envelopes containing Postal Ballot Forms, if sent by courier or registered/speed post or delivered by the Member in person at his expense at the address as mentioned in the BRE will also be accepted. Assent/ Dissent received after 5.00 P.M. on Saturday, 15 December 2018 would be strictly treated as if reply from the Member(s) has not been received. No other form or photocopy thereof is permitted.
1. The instructions and other information relating to e-voting are as under:
    - A. In case a Member receiving an email from Karvy [for Members whose e-mail IDs are registered with the Company/Depository participant(s)]:
      - (i) Launch internet browser by typing the URL: <https://evoting.karvy.com>.
      - (ii) Enter the login credentials (i.e. User ID and Password). Your Folio No./DP ID & Client ID will be your User ID. However, if you are already registered with Karvy for e-voting, you can use your existing User ID and password for casting your vote.

- (iii) After entering these details appropriately, click on "LOGIN".
- (iv) You will now reach password change menu wherein you are required to mandatory change your password.

The new password shall comprise of minimum 8 characters with at least one upper case (A-Z), one lower case (a-z), one numeric value (0-9) and a special character (@,#,\$, etc.). The system will prompt you to change your password and update your contact details like mobile number, email ID, etc. on first login. You may also enter a secret question and answer of your choice to retrieve your password in case you forget it. It is strongly recommended that you do not share your password with any other person and that you take utmost care to keep your password confidential.

- (v) You need to login again with the new credentials.
- (vi) On successful login, the system will prompt you to select the "EVENT" i.e., Gujarat Gas Limited.
- (vii) On the voting page, enter the number of shares (which represents the number of votes) as on the Cut-Off date under "FOR/AGAINST" or alternatively, you may partially enter any number in "FOR" and partially in "AGAINST" but the total number in "FOR/AGAINST" taken together should not exceed your total shareholding as on Friday, 9th November, 2018. You may also choose the option ABSTAIN. If the Member does not indicate either "FOR" or "AGAINST" it will be treated as "ABSTAIN" and the shares held will not be counted under either head.
- (viii) Members holding multiple folios/demat accounts shall choose the voting process separately for each folios/demat accounts.
- (ix) Voting has to be done for each item of the Postal Ballot Notice separately. In case any Member does not desire to cast his/her vote on any specific item it will be treated as "ABSTAIN".
- (x) You may then cast your vote by selecting an appropriate option and click on "Submit".
- (xi) A confirmation box will be displayed. Click "OK" to confirm, else "CANCEL" to modify. Once you confirm, you will not be allowed to modify your vote. During the voting period, Members can login any number of times till they have voted on the Resolution(s).
- (xii) Corporate/Institutional Members (i.e. other than Individuals, HUF, NRI, etc.) are also required to send scanned certified true copy (PDF Format) of the Board Resolution/Authority Letter, etc. together with attested specimen signature(s) of the duly authorized representative(s), to the Scrutinizer at e-mail ID: manojhurkat@hotmail.com with a copy marked to evoting@karvy.com. The scanned image of the above mentioned documents should be in the naming format "GUJARATGAS\_ EVENT NO."

B. In case of Members receiving Postal Ballot Form by Post [for Members whose email IDs are not registered with the Company/Depository Participant(s)]:

- (i) User ID and initial password as provided in the Postal Ballot Form.
- (ii) Please follow all steps from Sr.No. (i) to (xii) as mentioned in (A) above, to cast your vote.

2. The e-voting period commences on Friday, 16 November, 2018 at 9.00 a.m. and ends on Saturday, 15 December, 2018 at 5.00 p.m. The remote e-voting module shall be disabled for voting thereafter. During this period, the Members of the Company holding shares in physical form or in dematerialized form, as on the cut-off date, being Friday, 9 November 2018, may cast their vote by electronic means in the manner and process set out hereinabove. Once the vote on a resolution(s) is cast by the Member, the Member shall not be allowed to change it subsequently.
3. In case of any query pertaining to e-voting, please visit Help & FAQ's section of <https://evoting.karvy.com> (Karvy's website) or any grievances or queries of the Members of the Company connected with the electronic voting can be addressed to the Company's Registrar & Share Transfer Agents, Karvy Computershare Private Limited (Unit: Gujarat Gas Limited), Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda,

Hyderabad - 500 032 or Contact Person: Mr. Raghunath V or may write to the Company Secretary at the Corporate Office of the Company at 2, Shanti Sadan Society, Near Parimal Garden, Ellisbridge, Ahmedabad – 380 006.

5. The Scrutinizer will submit the results to the Chairman after completion of the scrutiny of the Postal Ballot Forms and e-voting, and the results of the voting by Postal Ballot and e-voting will be announced on or before Monday, 17 December, 2018, 5:00 p.m. at the Corporate Office of the Company at 2, Shanti Sadan Society, Near Parimal Garden, Ellisbridge, Ahmedabad – 380 006
6. The result of the Postal Ballot along with the Scrutinizer's Report will also be displayed on the Company's website [www.gujaratgas.com](http://www.gujaratgas.com) and also on the website of M/s Karvy Computershare Private Limited i.e. <https://evoting.karvy.com> and shall be communicated to the Stock Exchanges where the Company's shares are listed. The result of the Postal Ballot will also be displayed at the Registered Office of the Company situated at Gujarat Gas CNG Station, Sector 5/C, Gandhinagar – 382 006 and the Corporate office at 2, Shanti Sadan Society, Near Parimal Garden, Ellisbridge, Ahmedabad – 380 006, Gujarat.
7. The resolutions, if approved by the requisite majority of Members by means of Postal Ballot, shall be deemed to have been passed on the last date of voting, i.e. Saturday, 15 December, 2018.
8. Resolutions passed by the Members through Postal Ballot are deemed to have been passed as if the same have been passed at a General Meeting of the Members.

## **Explanatory Statement**

(Pursuant to Section 102 and Section 110 of the Companies Act, 2013)

### **Item Nos. 1, 2, 3 and 4**

In order to improve the liquidity of the Company's equity shares and to make equity shares more affordable for the small retail investors to invest in the Company's shares, the Board of Directors ('Board') at its meeting held on 3rd November, 2018, recommended the sub-division of the Equity Share having the face value of Rs. 10/- each into 5 Equity Shares of the face value of Rs. 2/- each, for the approval of the members.

The members are requested to approve the insertion of Article 4A in the Articles of Association of the Company as proposed at Item No.4 in the Postal Ballot Notice in order to enable the sub-division of shares subject to approval of Members. The Record Date for the aforesaid sub-division of Equity Shares will be fixed by the Board of Directors of the Company after obtaining the approval of the Members. In order to enable the aforesaid sub-division of shares, consequential amendments to the existing Clause V of the Memorandum of Association and Article 4 of the Articles of Association of the Company as per Item No.2,3 and Item No. 4 are proposed as it is required to amend the Authorised Share Capital of the Company.

Presently, the Authorized Share Capital of the Company is Rs 17,571,000,000 (Rupees Seventeen Thousand Five Hundred and Seventy One Million only) divided into 1735100000 (Seventeen Hundred Thirty Five Million and One Lac only) Equity shares of Rs.10/- each, 17,000,000 (Seventeen Million only) 7.5% Redeemable Preference Shares of Rs. 10/- each and 5,000,000 (Five Million only) Preference shares of Rs.10/- each. The same shall be altered in view of the aforesaid sub-division of shares. After alteration the Authorized Share Capital of the Company will be Rs 17,57,10,00,000 (Rupees One Thousand Seven Hundred Fifty Seven Crore Ten Lakh only) divided into 8,67,55,00,000 (Eight Hundred Sixty Seven Crore Fifty Five lakh only) Equity shares of Rs.2/- each, 1,70,00,000 (One Crore Seventy Lakh only) 7.5% Redeemable Preference Shares of Rs. 10/- each and 50,00,000 (Fifty lakh only) Preference shares of Rs.10/- each.

The Board is of the opinion that the aforesaid sub-division of equity shares is in the best interest of the Company and the investors and hence recommends Ordinary Resolution set out in Item no. 1 and Special Resolutions for Item nos. 2, 3 and 4 of this Postal Ballot Notice for approval of the members.

A copy of the Memorandum of Association and Articles of Association of the Company is available for inspection by the Members at the Corporate Office of the Company between 10:30 A.M and 6:30 P.M on all working days (except Saturday, Sunday and Public Holidays) upto Saturday, 15 December, 2018.

None of the Directors and Key Managerial Personnel of the Company or their relatives are in any way, interested or concerned financially or otherwise, in these resolutions.

### **Item Nos. 5 and 6**

The appointment of Shri Jal Patel and Shri K. D. Chatterjee as the Independent Directors of the Company to hold office for the period of 2 years effective from 21st April 2015 was approved by the shareholders of the Company at their 3rd Annual General Meeting held on 28th December 2015. Pursuant to expiry of their first tenure, the shareholders of the Company at their 5th Annual General Meeting held on 28th September, 2017 had approved their re-appointments vide special resolution to hold office for the second term of 5 years w.e.f. 21 April 2017 till 20 April 2022. In terms of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) (Amendment) Regulations, 2018, the consent of the Members by way of Special Resolution is required w.e.f. from 1 April 2019, for continuation of a Non-Executive Director beyond the age of seventy five years. They have attained the age of 75 years on 17th September, 2012 and 8th November, 2016 respectively.

The Nomination & Remuneration Committee ('the Committee') and the Board of Directors of the Company ('the Board') are of the view that they are experts in their respective field and their experience and valuable guidance is beneficial to the Company. Hence, in order to take advantage of their counsel and advice, especially in CGD sector, it would be appropriate that they continue to serve on the Board till the completion of their present terms of appointment as already approved by the Members. Accordingly, the Board at the meeting held on 3 November 2018, on the recommendation of the Committee, have recommended for the approval of the Members, the continuation of the terms of Shri Jal Patel and Shri K. D. Chatterjee as Independent Directors of the Company w.e.f. 1 April 2019 till the end of current tenures of appointment on 20th April 2022, notwithstanding that Shri Jal Patel has attained the age of 75 years on 17th September, 2012 and Shri K. D. Chatterjee has attained the age of 75 years on 8th November, 2016.



They do not hold any shares in the Company. The particulars of qualification, experience and other Directorships etc. are as below:

Name of Director	Shri Jal Patel	Shri Krishna Das Chatterjee
Date of Birth	17th September 1937	8th November 1941
Date of appointment	21st April, 2015	21st April, 2015
Qualifications	Associate member of Institute of Chartered Accountants of India (ICAI), Associate member of Institute of Company Secretary of India (ICSI).	B.Sc. from University of Calcutta in 1959 and is a member of the Institute of Cost and Works Accountants of India (ICWAI). He was awarded the V. Srinivasan Memorial Gold Medal
Nature of Expertise / Experience	He was associated with the German FAG Group of Bearing companies since 1962 where he handled various managerial functions. In 1977, he took over as the Managing Director of the company. Subsequently, he was promoted as the Vice Chairman and Managing Director before retiring in 2000. His areas of expertise include Finance, Accounts and Administration. He is also actively involved with various social and welfare associations and federations as well as various trusts	He had worked with Dunlop India Limited and Gujarat State Fertilizers & Chemicals Limited. He was Executive Director (Finance) of Gujarat Narmada Valley Fertilizers Company Limited. He has rich experience in the field of Finance, Human Resources Development, Marketing, Information Systems and Administration functions
Names of other listed entities in which the person also holds the directorship	Ineos Styrolution India Limited Elecon Engineering Company Limited Munjal Auto Industries Limited	NIL
No. of Share held	Nil	Nil
Names of listed entities in which the person also holds the membership of Committees of the board;	Ineos Styrolution India Limited Stakeholder Relationship Committee-Member Audit Committee-Chairman Elecon Engineering Company Limited Audit Committee-Chairman Stakeholder Relationship Committee-Chairman Gujarat Gas Limited Audit Committee-Chairman Stakeholder Relationship Committee Member	Gujarat Gas Limited Audit Committee-Member Stakeholder Relationship Committee-Chairman

The Board based on the recommendation of the Nomination and Remuneration Committee and considering benefits of the expertise of the aforesaid Independent Directors, recommends the resolutions at Item 5 and 6 for approval of shareholders by way of Special Resolutions to be passed by Postal Ballot. Except Shri Jal Patel and S hri K. D. Chatterjee, none of the other Directors or Key Managerial Personnel (KMP) of the Company or their relatives are concerned or interested, financially or otherwise in these Special Resolutions at item 5 and 6.

**By Order of the Board of Directors  
For Gujarat Gas Limited**

**Rajeshwari Sharma  
Company Secretary**

Place: Ahmedabad  
Date: 3 November 2018



**GUJARAT GAS**

**GUJARAT GAS LIMITED**

**CIN:** L40200GJ2012SGC069118

**Registered Office:** Gujarat Gas CNG Station, Sector 5/C, Gandhinagar – 382006, Gujarat.

**Tel:** +91-79-26462980 **Fax:** + 91-79-26466249,

**website:** www.gujaratgas.com, **E-mail Id:** rajeshwari.sharma@gujaratgas.com

**POSTAL BALLOT FORM**

(To be sent dully filled and signed to the scrutiniser appointed by the Company)

(Please read the "Instructions" printed overleaf carefully before completing this form)

Serial No.:

1. Name & registered address :  
of the sole/ first named  
Member
  
2. Name(s) of the joint holder(s) :  
(if any)
  
3. Registered Folio Number/ :  
DP ID No. and Client ID No.\*  
\*(Applicable to Members holding  
shares in dematerialized form)
  
4. Number of Equity Share(s) held :

I/We hereby exercise my/our vote(s) in respect of the following Resolution(s) to be passed through Postal Ballot for the business stated in the Postal Ballot Notice dated 3 November, 2018 of Gujarat Gas Limited ("the Company"), by conveying my/our assent or dissent to the said Resolution(s) by placing the tick (✓) mark at the appropriate box below:

Sr. No.	Details of Resolution	No. of Equity Share(s) held	I/We assent to the resolution (Vote in favour)	I/We dissent to the resolution (Vote against)
1.	Sub-division of Equity shares from the face value of Rs. 10/- per share to Rs. 2/- per share			
2.	Amendment of the authorised share capital clause V of the Memorandum of Association of the Company			
3.	Amendment of authorised share capital clause of article 4 of the Articles of Association of the Company			
4.	Enabling the sub division of shares by insertion of article 4A after article 4 in the Articles of Association of the Company			
5.	Approval for continuation of current term of Shri Jal Patel, Independent Director			
6.	Approval for continuation of current term of Shri K.D. Chatterjee, Independent Director			

Place:

Date:

Signature of the Member

# E-mail address:

Tel. No.

# To be provided by the Members holding Equity Shares in physical form.

Members holding shares in electronic form who have not registered their email ID with the depository participant (DP) may please update their email IDs/contact number with their DP.

**ELECTRONIC VOTING PARTICULARS**

The e-voting facility is available at the link <https://evoting.karvy.com>. The electronic voting particulars are set out below:

EVEN (E-voting Event Number)	User ID	Password

The e-voting facility will be available during the following voting period:

Commencement of e-voting	End of e-voting
Friday, 16 November 2018 (9:00 A.M. IST)	Saturday, 15 December 2018(5:00 P.M. IST)

**Notes:**

Please read instructions printed below carefully before filling this form and for e-voting, please refer to the instructions for voting through electronic means provided in the Postal Ballot Notice sent herewith.

The last date for the receipt of the Postal Ballot Forms by the Scrutinizer is Saturday, 15 December 2018 upto 5:00 P.M.(IST)

Please return your Postal Ballot Form in the Postage prepaid self-addressed Business Reply Envelope (BRE) enclosed herewith.

## INSTRUCTIONS:

- Voting rights shall be reckoned on the paid-up value of equity shares registered in the names(s) of Member(s) on the cut-off date i.e. Friday, 9th November, 2018.
- A Member desirous of exercising vote by physical Postal Ballot Form should complete the Postal Ballot Form in all respects and send it after signature to The Scrutinizer at C/o Karvy Computershare Private Limited, Unit of Gujarat Gas Limited, Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District Nanakramguda, Hyderabad - 500 032, in the attached postage prepaid self-addressed Business Reply Envelope (BRE) which shall be properly sealed with adhesive or adhesive tape. Postage charges will be borne and paid by the Company. Postal Ballot Form(s), if deposited in person or sent by courier or registered/speed post at the expense of the Member will also be accepted.
- Alternatively, a Member may vote through electronic mode as per the instructions for e-voting provided in the Postal Ballot Notice sent herewith.
- The Members can opt for only one mode of voting, i.e., either by physical ballot form or e-voting. In case Members cast their votes through both the modes, voting done by e-voting shall prevail and votes cast through physical postal ballot form will be treated as invalid.
- This Form should be completed and signed by the Member (as per the specimen signature registered with the Company/Registrar and Transfer Agent (RTA)/Depository Participant). In case of joint-holding, this Form should be completed and signed by the first named Member and in his/her absence, by the next named Member.
- In case of Equity Shares held by companies, trusts, societies etc., the duly completed Postal Ballot Form should be accompanied by a certified copy of the relevant board resolution/appropriate authorisation with the specimen signature(s) of the authorised signatory(ies) duly certified/attested.
- Consent must be accorded by placing a tick mark in the column, 'I/We assent to the Resolution', or dissent must be accorded by placing a tick mark in the column, 'I/We dissent to the Resolution'. Form bearing tick mark in both the columns will be treated as invalid. A Member need not use all his/her votes nor does he/she need to cast his/her votes in the same way.
- The votes of a Member will be considered invalid on any of the following grounds:
  - a) If a form other than the Postal Ballot form issued by the Company is used.
  - b) If the Postal Ballot Form has not been signed by the Member.
  - c) If the Member's signature does not tally with the specimen signature with the Company.
  - d) If the Member has marked his/her/its vote both for 'Assent' and also for 'Dissent' to the 'Resolution' in such manner that the aggregate Equity Shares voted for 'Assent' and 'Dissent' exceeded total number of Shares held.
  - e) If the Member has made any amendment to the Resolution or imposed any condition while exercising his vote.
  - f) If the Postal Ballot Form is incomplete and incorrectly filled.
  - g) If the Postal Ballot Form is received torn or defaced or mutilated or in a manner such that it is difficult for the Scrutinizer to identify either the Member or the number of votes, or whether the votes are for 'Assent' or 'Dissent', or neither assent or dissent is mentioned or if the signature could not be verified, or one or more of the above grounds.
  - h) The envelope containing the postal ballot form is received after the last date as specified above.
  - i) The Postal Ballot Form, signed in a representative capacity, is not accompanied by a certified copy of the relevant specific authority.
  - j) Any competent authority has given directions in writing to the Company to freeze the voting rights of the Member.
- Duly completed Postal Ballot Form should reach The Scrutinizer at C/o Karvy Computershare Private Limited, Unit of Gujarat Gas Limited, Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District Nanakramguda, Hyderabad - 500 032 not later than 5.00 P.M. (IST) on 15 December 2018. Postal Ballot Form received after that date will be strictly treated as if reply from such Member has not been received. The Members are requested to send the duly completed Postal Ballot Form well before the last date providing sufficient time for the postal transit.
- In case a Member is desirous of obtaining a duplicate copy of a Postal Ballot Form or desirous any guidance pertaining to Postal Ballot Forms can write to the Company's Registrar & Transfer Agent at Karvy Computershare Private Limited, Unit of Gujarat Gas Limited, Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District Nanakramguda, Hyderabad - 500 032 or may write to Karvy on the email id: raghu.veedha@karvy.com or he / she may send an e-mail to rajeshwari.sharma@gujaratgas.com. The RTA/Company shall forward the same along with postage pre-paid self-addressed BRE to the Member.
- Members are requested NOT to send any other paper along with the Postal Ballot Form in the enclosed postage prepaid self-addressed Business Reply Envelopes as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelopes would be destroyed by the Scrutinizer and the Company would not be able to act on the same.
- For every Folio No./DP ID/Client ID, there will be only one Postal Ballot Form/e-voting irrespective of the number of joint-holder(s). Voting rights in the Postal Ballot/e-voting cannot be exercised by a proxy.
- In case of non-receipt of the Postal Ballot Form or for any query relating there to, the Members may contact the Company's Registrar and Share Transfer Agent, Karvy Computershare Private Limited, Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad 500 032, UNIT: GUJARAT GAS LIMITED or send an e-mail at rajeshwari.sharma@gujaratgas.com
- The Scrutinizer will submit his report to the Chairman or to any authorised person of the Company after completion of the scrutiny and the results of the Postal Ballot will be announced on or before 17 December, 2018, at the Registered Office of the Company situated at Gujarat Gas CNG Station, Sector 5/C, Gandhinagar – 382 006 and the Corporate office at 2, Shanti Sadan Society, Near Parimal Garden, Ellisbridge, Ahmedabad – 380 006, Gujarat and will also be displayed on the website of the Company ([www.gujaratgas.com](http://www.gujaratgas.com)) and on the website of Karvy Computershare Private Limited (<https://evoting.karvy.com>) besides being communicated to the Stock Exchanges.
- For detailed instruction on e-voting, please refer to the notes to the Postal Ballot Notice.

# GUJARAT GAS LIMITED

Registered Office: Gujarat Gas CNG Station, Sector 5/C, Gandhinagar –  
382006, Gujarat Tel: +91-79-26462980 Fax: +91-79-26466249  
Website: www.gujaratgas.com E-mail Id: rajeshwari.sharma@gujaratgas.com  
CIN: L40200GJ2012SGC069118



GUJARAT GAS

## POSTAL BALLOT NOTICE

Members are hereby informed that dispatch of the Notice of Postal Ballot dated 3rd November, 2018, along with postal ballot form ("Notice") to the members of the Company has been completed on **Wednesday, 14th November, 2018**, for seeking approval of the members of the Company by postal ballot including e-voting by electronic means in respect of the following resolutions:

- i) Sub-Division of Equity Shares from the face value of Rs. 10/- per share to Rs. 2/- per share.
- ii) Amendment of Authorised Share Capital Clause V of the Memorandum of Association of the Company.
- iii) Amendment of Authorised Share Capital Article 4 of Articles of Association of the Company.
- iv) Enabling the Sub-Division of Shares by insertion of Article 4A after Article 4 in the Articles of Association of the Company.
- v) Approval for continuation of current term of Mr. Jal Patel, Independent Director
- vi) Approval for continuation of current term of Mr K. D. Chatterjee, Independent Director

Electronic copies of the Notice have been sent by email to all the members, whose email id has been registered with the Company/Depository Participants on **Wednesday, 14th November, 2018**. Physical copies of the Notice have been sent to all other members at their registered address by the permitted mode.

The aforesaid resolutions are to be transacted by means of postal ballot including electronic voting ("Remote e-voting") in terms of section 110 and other applicable provisions of the Companies Act, 2013, as amended, read together with Rule 20 and 22 of the Companies (Management and Administration) Rules, 2014 and in compliance with Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended from time to time and other applicable provisions, if any. Karvy Computershare Pvt Ltd (KCPL) has been engaged by the Company for providing the platform for e-voting.

The e-voting period will commence on **Friday, 16 November, 2018 (at 9.00 a.m. IST)** and will end on **Saturday, 15 December, 2018 (at 5.00 p.m. IST)**. The remote e-voting module shall be disabled for voting thereafter. During this period, members whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date i.e. **Friday, 9 November 2018**, will be entitled to cast their votes by Postal Ballot or e-voting. Postal ballot forms received after 5.00 p.m. on Saturday, 15 December, 2018 will be considered invalid. E voting will be blocked by KCPL at **5:00 p.m. IST on Saturday, 15 December, 2018**.

In case of any query pertaining to e-voting, please visit Help & FAQ's section of <https://evoting.karvy.com> (KCPL's website) or any grievances or queries of the Members of the Company connected with the postal ballot including electronic voting can be addressed to the Company's Registrar & Share Transfer Agents, Karvy Computershare Private Limited (Unit: Gujarat Gas Limited), Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad - 500 032 or Contact Person: Mr. Raghunath V (Cell No-9490117744) or who have not received postal ballot forms and who seek duplicate postal ballot forms may write to the Company Secretary at the Corporate Office of the Company at 2, Shanti Sadan Society, Near Parimal Garden, Ellisbridge, Ahmedabad - 380 006 (Tel: +91-79-26462980 Fax + 91-79-26466249) email id- [rajeshwari.sharma@gujaratgas.com](mailto:rajeshwari.sharma@gujaratgas.com).

Notice of Postal Ballot is also available on Companies website i.e. [www.gujaratgas.com](http://www.gujaratgas.com) and on KCPL's website i.e. <https://evoting.karvy.com>. Members who do not receive the notice or those who have received the notice by email, but wish to vote through postal ballot form, may download the postal ballot form from any of these websites.

The results of the voting by Postal Ballot and e-voting will be announced on or before **Monday, 17 December, 2018**, at the Registered Office and the Corporate office and will also be displayed on the website of the Company ([www.gujaratgas.com](http://www.gujaratgas.com)) and on the website of KCPL (<https://evoting.karvy.com>) besides being communicated to the Stock Exchanges.

For, Gujarat Gas Limited  
sd/-

Place: Ahmedabad  
Date: 14<sup>th</sup> November, 2018

Rajeshwari Sharma  
Company Secretary

15 TH NOVEMBER 2018, THURSDAY, F.E. ENG.

GANGA PAPERS INDIA LIMITED

# ગુજરાત ગેસ લિમિટેડ

રજિસ્ટર્ડ ઓફિસ : ગુજરાત ગેસ સીએનજી સ્ટેશન, સેક્ટર ૫/સી, ગાંધીનગર-૩૮૨૦૦૬,  
ગુજરાત ટેલિ નં.: +૯૧-૭૯-૨૬૪૬૨૮૮૦ ફેક્સ : +૯૧-૭૯-૨૬૪૬૬૨૪૯  
વેબસાઈટ : www.gujaratgas.com ઈ-મેઈલ : rajeshwari.sharma@gujaratgas.com  
સીઆઈએન : L40200GJ2012SGC069118



GUJARAT GAS

## પોસ્ટલ બેલોટ નોટિસ

આથી સભાસદોને સૂચિત કરવામાં આવે છે કે ૩૦ નવેમ્બર, ૨૦૧૮ ના રોજની પોસ્ટલ બેલોટ ફોર્મ ("નોટિસ") સાથે સભાસદોને રવાના કરવાનું કાર્ય બુધવાર, ૧૪મી નવેમ્બર ૨૦૧૮ના રોજ પૂર્ણ કરી દેવાયું છે, જેમાં કંપનીના સભાસદોને પોસ્ટલ બેલોટ સહિત ઈ-વોટિંગ ઈલેક્ટ્રોનિક સાધનો દ્વારા તે સંબંધિત નીચેના ઠરાવો મંજૂરી અર્થે રજૂ કરાયા છે:

- (૧) ઈલેક્ટ્રોનિક શેરની ફેસવેલ્યુ રૂપિયા ૧૦/- પ્રતિ શેરને રૂપિયા ૨/- પ્રતિ શેરમાં ઉપ-વિભાજિત કરવા.
- (૨) કંપનીના મેમ્બરેન્ડમ ઓફ એસોસિએશનમાં શેરમૂડી કાયદા ૫ પ્રમાણે અધિકૃત રીતે સુધારણા કરવા.
- (૩) કંપનીના આર્ટિકલ્સ ઓફ એસોસિએશનમાં અધિકૃત શેરમૂડી આર્ટિકલ્સ હમાં સુધારણા કરવા.
- (૪) આર્ટિકલ્સ ઓફ એસોસિએશનમાં આર્ટિકલ ૪ પછી આર્ટિકલ ૪-એ ઉમેરીને શેરનું ઉપ-વિભાજન કરવાની સત્તા આપવા.
- (૫) શ્રી જાલ પટેલ સ્વતંત્ર ડિરેક્ટર પદે વર્તમાન સમયે ચાલુ રાખવાની મંજૂરી મેળવવા.
- (૬) શ્રી કે.ડી. ચેટર્જી, સ્વતંત્ર ડિરેક્ટર પદે વર્તમાન સમયે ચાલુ રાખવાની મંજૂરી મેળવવા.

નોટિસની ઈલેક્ટ્રોનિક કોપી પણ જે સભ્યોના ઈમેલ આઈડી કંપની/ડિપોઝિટરી પાર્ટીસિપન્ટ્સ સાથે નોંધાયેલ છે તેમને બુધવાર, ૧૪મી નવેમ્બર, ૨૦૧૮ના રોજ ઈમેઈલથી પોસ્ટલ બેલોટ નોટિસ મોકલી દેવાયેલ છે તેમજ અન્ય સભાસદોને તેમના નોંધાયેલ સરનામે મુદ્રિત નોટિસ યોગ્ય ઢબે મોકલી દેવાઈ છે.

ઉપરોક્ત ઠરાવો પોસ્ટલ બેલોટ સહિત ઈલેક્ટ્રોનિક વોટિંગ ("રીમોટ ઈ-વોટિંગ") દ્વારા કંપનીના એક્ટ ૨૦૧૩ના સેકશન ૧૧૦ અને સુધારાને રૂલ નં ૨૦ અને ૨૨ કંપનીઝ (મેનેજમેન્ટ એન્ડ એડમિનિસ્ટ્રેશન) રૂલ ૨૦૧૪ની ઉપલબ્ધ જોગવાઈને સેબીના રેગ્યુલેશન ૪૪ (લિસ્ટિંગ ઓબ્લીગેશન્સ એન્ડ ડિસ્ક્લોઝર રિકવાયરમેન્ટ) રેગ્યુલેશન્સ ૨૦૧૫માં થતા સુધારા અને સમયાંતરે બદલાતી લાગુ પડતી કોઈપણ જોગવાઈ સાથે વાંચતા લાગુ કરાય છે. આ માટે ઈ-વોટિંગ પ્લેટફોર્મ પૂરો પાડતી કંપની કાર્વી કમ્પ્યુટરશર પ્રા. લિ. (KCPL) ને નિયુક્ત કરવામાં આવી છે.

ઈ વોટિંગનો સમય શુક્રવાર, ૧૬ નવેમ્બર, ૨૦૧૮ (સવારના ૦૯:૦૦ ભા.સ્ટા.ટા.) થી પ્રારંભ થશે અને ૧૫ ડિસેમ્બર, ૨૦૧૮ (સાંજના ૦૫:૦૦ ભા.સ્ટા.ટા.) રોજ પૂર્ણ થશે. ત્યારબાદ રિમોટ ઈ વોટિંગ મોડ્યુલ બંધ કરાવામાં આવશે. આ સમયગાળામાં જે સભાસદોનાં નામ કંપનીના સભાસદ રજિસ્ટરમાં અથવા ડિપોઝિટરીઝ હિતધારી માલિકના રજિસ્ટરમાં કટ ઓફ ડેટ એટલે કે શુક્રવાર, ૯મી નવેમ્બર, ૨૦૧૮ના રોજ નોંધાયેલ હશે તેઓ જ પોતાનો મત પોસ્ટલ બેલોટ અથવા ઈ-વોટિંગથી આપી શકશે. શનિવાર, ૧૫ ડિસેમ્બર, ૨૦૧૮ના સાંજના ૦૫:૦૦ કલાક બાદ મળેલ પોસ્ટલ બેલોટ ફોર્મ્સ અમાન્ય ગણવામાં આવશે. KCPL દ્વારા શનિવાર, ૧૫મી ડિસેમ્બર ૨૦૧૮ના ભારતીય સ્ટાન્ડર્ડ ટાઈમ સાંજના ૦૫:૦૦ કલાકે ઈ-વોટિંગ બ્લોક કરી દેવામાં આવશે.

ઈ-વોટિંગ માટે કોઈપણ પ્રશ્ન હોય તો <https://evoting.karvy.com> (KCPL) ની વેબસાઈટ પર ના Help & FAQ's જોઈ લેવા વિનંતી છે અથવા પ્રશ્નના નિકાલ માટે કંપનીના સભાસદો પોસ્ટલ બેલોટ સહિત ઈલેક્ટ્રોનિક વોટિંગ અંગે કંપનીના રજિસ્ટ્રાર અને શેર ટ્રાન્સફર એજન્ટ્સ, કાર્વી કમ્પ્યુટરશર પ્રાઈવેટ લિમિટેડ (એકમ : ગુજરાત ગેસ લિમિટેડ), કાર્વી સેલેનિયમ ટાવર, બી, પ્લોટ નં. ૩૧-૩૨, ગ્રામીબાઉલી, ફાઈનાન્સિયલ ડિસ્ટ્રિક્ટ, નાનકરામગુડા, હંદરાબાદ- ૫૦૦૦૩૨ ના સરનામે મોકલી શકો છો અથવા સંપર્ક વ્યક્તિ : શ્રી રઘુનાથ વી (સેલ નં. ૯૪૯૦૧ ૧૭૭૪૪) નો સંપર્ક કરી શકશે અથવા જેમને પોસ્ટલ બેલોટ ફોર્મ્સ પ્રાપ્ત થયાં ન હોય તેઓ ડુબીકેટ પોસ્ટલ બેલોટ ફોર્મ્સ મેળવવા માટે કંપની સેક્રેટરીને કંપનીની કોર્પોરેટ ઓફિસ : ૨, શાંતિ સદન સોસાયટી, પરિમલ ગાર્ડન પાર્સ, એલિસબ્રિજ, અમદાવાદ-૩૮૦૦૦૬ (ટેલિ. નં. +૯૧-૭૯-૨૬૪૬૨૮૮૦, ફેક્સ નં. +૯૧-૭૯-૨૬૪૬૬૨૪૯) ઈમેલ આઈડી [rajeshwari.sharma@gujaratgas.com](mailto:rajeshwari.sharma@gujaratgas.com) સંપર્ક કરી શકે છે.

પોસ્ટલ બેલોટની નોટિસ કંપનીની વેબસાઈટ એટલેકે [www.gujaratgas.com](http://www.gujaratgas.com) અને KCPL ની વેબસાઈટ એટલે કે <https://evoting.karvy.com> પર પણ ઉપલબ્ધ છે. જે સભાસદોને પોસ્ટલ બેલોટ ફોર્મ ન મળ્યા હોય અને પોસ્ટલ બેલોટ ફોર્મ દ્વારા વોટ કરવા માંગતા હોય તેઓ આપેલ કોઈપણ વેબસાઈટ પરથી પોસ્ટલ બેલોટ ફોર્મ ડાઉનલોડ કરી શકે છે.

પોસ્ટલ બેલોટની અને ઈ-વોટિંગનું પરિપ્લામ સોમવાર, ૧૭મી ડિસેમ્બરના રોજ અથવા તે પહેલા કંપનીની રજિસ્ટર્ડ ઓફિસ અને કોર્પોરેટ ઓફિસે જાહેર કરાશે તેમજ કંપનીની વેબસાઈટ ([www.gujaratgas.com](http://www.gujaratgas.com)) તથા KCPLની વેબસાઈટ <https://evoting.karvy.com> પર મુકાશે અને સ્ટોક એક્સ્ચેન્જ સાથે સંદેશ-વ્યવહાર કરી જાણ કરાશે.

સ્થળ : અમદાવાદ  
તા. ૧૪મી નવેમ્બર, ૨૦૧૮

ગુજરાત ગેસ લિમિટેડ વતી  
રાજેશ્વરી શર્મા  
કંપની સેક્રેટરી

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