

21st December, 2018

To,
General Manager
The Bombay Stock Exchange Limited
Phiroze Jeejeebhoy Towers,
Dalal Street, Fort
Mumbai
Maharashtra 400001

Ref : Letter sent to shareholders holding shares in physical form for updating PAN and BANK details and converting their holdings into DEMAT

Dear Sir,

This has reference to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Pursuant to SEBI circular SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated April 20, 2018, in which SEBI has directed all the listed Companies to mandatorily record the PAN and BANK Account details of all their shareholders holding shares in physical mode and SEBI Notification SEBI/LAD-NRO/GN/2018/24 dated June 8, 2018, wherein Regulation 40 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 has been amended to mandate the transfer of securities of a Listed Company to be carried out in dematerialized form only from December 5, 2018 which is now extended till April 1, 2019 as directed by the stock exchanges vide their circulars, we are enclosing the final reminder dated December 16, 2018 sent to all the shareholders holding shares in physical form informing them to update their PAN and BANK Accounts and to convert their shareholding in dematerialized form.

Kindly take the same on your record and acknowledge receipt.

Thanking you.

Yours faithfully
For Sayaji Industries Ltd.

R. H. Shah

(Rajesh H. Shah)
Company Secretary &
Sr. Executive Vice President



Sayaji Industries Ltd.

Regd. Office & Works:

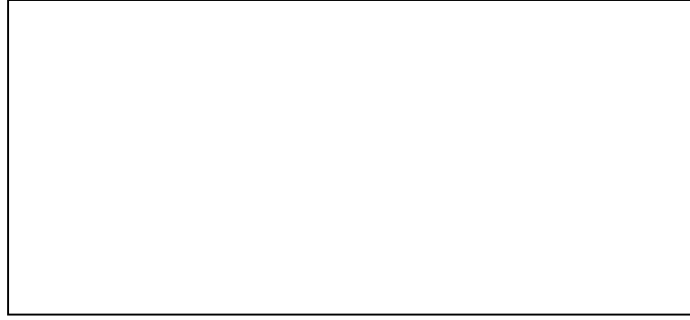
Chinubhai Nagar, P.O. Kathwada,

Ahmedabad-382 430, Gujarat, India

T: +91-79-22900881-85, 22901581-85

E: maize@sayajigroup.in

W: www.maizeproducts.com



If undelivered please return to :-

KARVY FINTECH PRIVATE LIMITED

Unit: SAYAJI INDUSTRIES LIMITED

**Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial
District, Nanakramguda, Hyderabad - 500 032**

Tel: 040-67162222, Fax :040-23001153

Email: einward.ris@karvy.com

Website: www.karvy.com

Ref: SAJ/PAN/



SAYAJI INDUSTRIES LIMITED

CIN - L99999GJ1941PLC000471

Regd. Office : P.O. Kathwada, Maize Products, Ahmedabad - 382430

Tel. +91 79- 22901581 to 85 e-mail: maize@sayajigroup.in

Website: www.sayajigroup.in

IMPORTANT & URGENT FOR YOUR IMMEDIATE ACTION

THIRD AND FINAL REMINDER

Ref: SAJ/PAN/

Date : 16th December, 2018

Dear Shareholder(s),

Sub.:(1) Mandatory updation of PAN and Bank details against your physical holding (2) No physical transfers pursuant to SEBI- LODR notification

The Securities and Exchange Board of India has by its circular SEBI/HO/DOP1/CIR/P/2018/73 dated 20th April, 2018 mandated that the companies through their Registrar and Transfer Agents ("RTA") take special efforts for collecting copies of PAN and bank account details for the security of the holders holding securities in physical form.

Those security holders whose folio(s) do not have complete details relating to their PAN and Bank Account, or where there is any change in the bank account details provided earlier, have to compulsorily furnish the details to RTA/ Company for registration /updation.

As per the records available with us, your folio needs to be updated with the PAN/Bank Account details. You are therefore requested to submit the following to update the records immediately on receipt of the letter to enable us to update the records

ACTION REQUIRED FROM YOU

- Enclosed format duly filled in and signed by all the shareholders
- Self-attested copy of Pan Card of all the holders of the security
- Cancelled Cheque leaf with name (if name is not printed, self-attested copy of the pass book showing the name of the account holder) of the first holder
- Address proof (self-attested Aadhaar-card) of the first holder
- Any change in the name of the holders

Members may please be informed that, pursuant to SEBI LODR Amendment Regulations, effective 5th December, 2018, which is now extended till 01 April, 2019 requests for effecting transfer of securities in physical form shall not be processed unless the securities are held in the dematerialized form with a depository. Hence investors are encouraged to demat their physical holding for any further transfer.

In case if you have any queries or need any assistance in this regard, please contact;

SAYAJI INDUSTRIES LIMITED Regd. Office : P.O. Kathwada, Maize Products, Ahmedabad - 382430 Tel. +91 79- 22901581 to 85 e-mail: maize@sayajigroup.in Website: www.sayajigroup.in	M/s Karvy Fintech Pvt. Ltd. Unit : SAYAJI INDUSTRIES LIMITED Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad - 500 032 Toll Free No.: 1800-3454-001 Email : einward.ris@karvy.com
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Thanking you,

Yours faithfully,
For **Sayaji Industries Limited**

Sd/-

Rajesh H. Shah
Company Secretary &
Sr. Executive Vice President

To Open Please Tear Here

To Open Please Tear Here

To Open Please Tear Here

To Open Please Tear Here

FORMAT FOR FURNISHING THE PAN CARD, AADHAR CARD AND BANK DETAILS

Reference No: SAJ/PAN/

To
Karvy Fintech Private Limited
Karvy Selenium Tower B, Plot 31-32,
Gachibowli, Financial District, Nanakramguda,
Hyderabad - 500 032

Dear sir,

Unit: SAYAJI INDUSTRIES LIMITED

I/ We furnish below our folio details along with PAN Card, Aadhar Card and Bank mandate details for updation and confirmation of doing the needful. I/we are enclosing the self-attested copies of **PAN cards of all the holders, original cancelled cheque leaf, Bank pass book and address proof viz., Aadhaar card** as required for updation of the details:

Folio No.	
Address of the 1st named shareholder as per the share certificate	
Mobile No.	
E-Mail id	
Aadhar No.	

Bank Account Details : (for electronic credit of unpaid dividends and all future dividends)			
Name of the Bank			
Name of the Branch			
Account Number (as appearing in your cheque book)			
Account Type (Saving / Current / Cash Credit)	<u>10 - Saving</u>	<u>11 - Current</u>	<u>13 - Cash Credit</u>
9 Digit MICR Number (as appearing on the MICR cheque issued by the bank) A photocopy of a cheque is enclosed for verification			
11 Digit IFSC Code			

Holder	Name	PAN No.	Aadhar No.	Signature
First Holder :				
Joint Holder 1 :				
Joint Holder 2 :				

Date:
Place:

NB: The above details will not be updated if the supporting documents are not attached and not duly signed by all the shareholders.



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Tel. +91 79- 22901581 to 85 e-mail: maize@sayajigroup.in

Website: www.sayajigroup.in

SECOND & FINAL REMINDER

Date: 16th December, 2018

Dear Shareholder(s),

Sub: Conversion of shares into dematerialized form

This has reference with our earlier communication requesting you to dematerialize your shares. The amendment to Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 notified on June 8, 2018 has mandated transfer of shares in dematerialized form only effective December 5, 2018 which is now extended till April 1, 2019.

We note that your holding in the company is still in physical form. In view of the same, we would request you to dematerialize your shares in the Company through your Depository Participant to facilitate transfer of shares.

In case if you have any queries or need any assistance in this regard, please contact;

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Kindly ignore this letter in case you have already submitted your documents and details as requested earlier.

Thanking you,

Yours faithfully,

For **Sayaji Industries Limited**

Sd/-

Rajesh H Shah
Company Secretary &
Sr. Executive Vice President