# ISS GVS PHARMA LTD.



02nd February, 2018

To, The Secretary, The BSE Limited, Phiroze Jeejeebhoy Towers Dalal Street Mumbai- 400001

SUBJECT: INTIMATION OF POSTAL BALLOT NOTICE/CALENDAR OF EVENTS

BSE CODE: 506197

Dear Sir,

We wish to inform you that pursuant to Section 110 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014 and Regulation 30 (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company seeks the approval of the Members by way of Postal Ballot for the matter below:

1. Disinvestment of Step down subsidiary M/s. Bliss GVS Healthcare Limited, Nairobi, under section 180(1) (a) & 186 of the Companies Act, 2013 in connection with sale of holdings of the materially significant step-down subsidiary of the company.

In this connection we are enclosing herewith the Calendar of Events and Postal Ballot Notice for the aforesaid matter.

Please acknowledge and take on record the same.

For BLISS GVS PHARMA LIMITED

VIPUL B. TH

CHIEF FINANCIAL OFFICE

Encl: 1) Calendar of Events

2) Postal Ballot Notice

Regd. Office: 102, Hyde Park, Saki Vihar Road, Andheri (East), Mumbai - 400 072, INDIA.

TEL.: (+91) (22) 42160000/ 28505387 • FAX.: (+91) (22) 28563930,

Email: info@blissgvs.com • Website: www.blissgvs.com • CIN - L24230MH1984PLC034771

Plot No. 10 & 11 Survey No. 38/1, Dewan Udyog Nagar, Aliyali Village, Tal. & Dist. Palghar - 401 404. Factory:

Tel. (+91) (02525) 252713 • Fax: (+91) (02525) 255257. • Email: factory@blissgvs.com

# ISS GVS PHARMA L



## CALENDRA OF EVENTS FOR CONDUCTING POSTAL BALLOT

Sr. No.	Particulars	Date of event	
1	Date of approval of the Board of directors for seeking approval of members through Postal Ballot process for the business will be transacted through postal ballot.	19th January, 2018	
2	Date on which consent was given by the scrutinizer to act as such.	19th January, 2018	
3	Date of appointment of scrutinizer.	19th January, 2018	
4	Date of Board resolution authorizing two functional directors to be responsible for the entire poll process.	19th January, 2018	
5	Cut-off Date for determining the names of shareholders entitled to notice of postal ballot and eligibility to vote.	30th January 2018	
6	Date of completion of dispatch of notice along with Postal Ballot Form by e-mail/physical mode.	2 <sup>nd</sup> February, 2018	
7	Filling of intimation of calendar of events and postal ballot notice for conducting Postal Ballot to the Stock Exchanges.	2 <sup>nd</sup> February, 2018	
8	Display of the Notice of Postal Ballot in the Company's website	2 <sup>nd</sup> February, 2018	
9	Publication of Notice in newspaper for postal Ballot process and appointment of scrutinizer.	3rd February, 2018	
10	Filing of Newspaper advertisement with Stock Exchanges	3rd February, 2018	
11	Date of Commencement of voting (E-voting and Physical)	5th February, 2018 (9.00 a.m.)	
12	Date of Closure of voting (Postal Ballot and E-voting)	6th March, 2018 (5.00 p.m.)	
13	Last date for receiving Postal Ballot Forms by the Scrutinizer.	6th March, 2018	
14	Date of Submission of the Report by the Scrutinizer( not later than seven days from the date of receipts of the ballot papers)	9th March,2018	
15	Date of declaration of results by the Company	9th March,2018	
16	Date of Intimation of results of Postal Ballot to Stock Exchange	9th March,2018	
17	Display of the results of Postal Ballot in the Company's website	9th March,2018	
18	Date of signing of the minute book by the Chairman in which the results ballot is recorded.	Within 30 days from the date of declaration of the result	
19	Date of returning the Ballot papers, register required to be maintained by the scrutinizer and other related papers to the Chairman by the Scrutinizer.	after signing of minutes	
20	Date for filing of the Special resolution with the ROC within 30 days from the date of declaration of results of Postal Ballot	Within 30 days from the date of declaration of the result	

For BLISS GVS PHARMA LIMITED

VIPUL B. TH CHIEF FINANCIAL OFFICER

Regd. Office: 102, Hyde Park, Saki Vihar Road, Andheri (East), Mumbai - 400 072, INDIA.

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Factory:

Plot No. 10 & 11 Survey No. 38/1, Dewan Udyog Nagar, Aliyali Village, Tal. & Dist. Palghar - 401 404.



# **BLISS GVS PHARMA LTD.**

**Regd. Office :** 102, Hyde Park, Sakivihar Road, Andheri (East), Mumbai - 400 072. CIN : L24230MH1984PLC034771 Tel.: 022-4216 0000 Fax : 022-2856 3930

Email: info@blissgvs.com Website: www.blissgvs.com

#### **NOTICE**

[Pursuant to Section 110 of the Companies Act, 2013 read with Rule 22 of Companies (Management and Administration)
Rules, 2014]

#### Dear Shareholder(s),

NOTICE is hereby given that, pursuant to the provision of Section 110 and other applicable provisions, if any, of the Companies Act, 2013 ("the Act") read with Rule 22 of the Companies (Management and Administration) Rules, 2014 as amended from time to time, to seek the approval of the shareholders in respect of the resolution contained in Special Business as set out in this notice at item no. 1 to be passed by way of Postal Ballot including e-voting.

The explanatory statement pertaining to the aforesaid resolution setting out the material facts concerning the item and reasons thereof is annexed hereto with a Postal Ballot Form for your consideration.

#### **SPECIAL BUSINESS:**

#### ITEM NO.1-

Disinvestment of Step down subsidiary M/s. Bliss GVS Healthcare Limited, Nairobi, under section 180(1) (a) & 186 of the Companies Act, 2013 in connection with sale of holdings of the materially significant step-down subsidiary of the company:

To consider and if thought fit, to pass the following resolution with or without modification/s, as a **Special Resolution**:

"RESOLVED THATpursuant to Section 180 (1) (a) and Section 110 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014 and subject to all other applicable provisions of the Companies Act, 2013, if any, (including any statutory modification or re-enactment thereof for the time being in force), the provisions of the Memorandum and Articles of Association of the Company, the provisions of the listing agreement entered into by the Company with the Stock Exchanges where the shares of the Company are listed, and further subject to the necessary approvals, consents, permissions and sanctions required from the Company's lenders, and/or other institutions or bodies, statutory authorities, and such conditions or modifications as may be prescribed by any of them while granting any such approvals, which may be agreed to, in its sole discretion, by the Board of Directors of the Company (hereinafter referred to as "the Board", which term shall be deemed to include any Committee which the Board may have constituted or hereinafter constitute from time to time to exercise its powers including the powers conferred by this resolution), consent of the Members of the Company be and is hereby accorded for divestment by way of sale, transfer or disposal of entire shareholding in the following step down subsidiaries of the Company to Mayfair Healthcare Holdings Ltd. ('Purchaser') upon terms and conditions contained in the Share Purchase Agreement ('SPA'), for an amount not less than USD 12 Million, entered into by the 100% subsidiary of the Company M/s. Bliss GVS Clinic Healthcare Pte Ltd., Singapore, with the Purchaser and with power to agree to and accept modifications, if any, as may be required by any of the concerned authorities/lenders or otherwise, as the Board of the Company of M/s. Bliss GVS Healthcare Ltd., Kenya', or as may deem fit and appropriate in the interest of the Company and M/s. Bliss GVS Clinic Healthcare Pte Ltd., Singapore.

**RESOLVED FURTHER THAT**, for the purpose of giving effect to the above resolution Mr. S.N. Kamath - Managing Director and Mr. Gautam Ashra - Non Executive Director of the Company be and are hereby authorized jointly and severally to take such actions and to give all such directions as may be necessary or desirable and also to settle any question or difficulty that may arise in regard to the sale of shares to the Purchaser by the 100% subsidiary of the company M/s. Bliss GVS Clinic Healthcare Pte Ltd., Singapore and to do all such acts, deeds, matters and things and to execute all such deeds, documents and writings as may be necessary, desirable or expedient in connection therewith.

AND RESOLVED FURTHER THAT the Board be and is hereby authorized the Managing Director Mr. S.N. Kamath and Mr. Vipul Thakkar the CFO of the company in consultation with the Audit Committee to finalize and approve necessary execution of documents, NOC approvals and security documents as may be required and to do all such acts, deeds, matters and things as may be deemed necessary, proper or expedient for the purpose of giving effect to this resolution and for matters connected therewith or incidental thereto."

By the order of the Board For Bliss GVS Pharma Limited Sd/-S. N. Kamath Managing Director

Place: Mumbai Date: 19/01/2018

#### **ANNEXURE TO NOTICE**

# EXPLANATORY STATEMENT AND REASONS FOR THE PROPOSED RESOLUTION PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013 IS GIVEN HEREUNDER:

As per section 180 (1)(a) of the Companies Act, 2013; the Board of Directors of a company shall exercise the following powers only with the consent of the company by a special resolution, namely:—

(a) to sell, lease or otherwise dispose of the whole or substantially the whole of the undertaking of the company or where the company owns more than one undertaking, of the whole or substantially the whole of any of such undertakings.

#### ITEM NO.1

M/S. Bliss GVS Pharma Limited ("BGPL or the Company"), being a pioneer in the manufacturing and export of Pharmaceuticals, during the year 2012 the company incorporated its 100% subsidiary at Singapore and thereafter incorporated another step down subsidiary', Bliss GVS Health Care Limited at Kenya, Africa by holding 51% stake.

In and around 2015 M/s. Bliss GVS Health Care Limited, at Kenya, won a contract of USD 35 million for a medical healthcare services in Kenya for Teacher service Commission (TSC) and in 2016 won a contract of USD 38.76 million for Medical Healthcare Services in Kenya for provision of In patient and Out – patient health care services for National Prison Services (NPS).

In order to restructure its capital, the Company had explored various options and taking into account the current market dynamics and after considering net cash inflow, valuation, economic value offered by the transaction, future strategy and plans for growth in the light of significant opportunities coming up in the sector and in order to optimize the shareholder value, your Board considered that it is an opportune time to divest and focus on the remaining existing and newer projects.

However, considering the capital requirement of the company to setup new brownfield project, to focus on growing pharmaceutical business, uncertainty in the tender business and currency devaluation in African continent, the board feel it is advisable to dis-invest the holding of the step down subsidiary, M/s. Bliss GVS Health Care Limited, at Kenya.

The proposal for divestment in the step-down subsidiary, M/s. Bliss GVS Health Care Limited having office at Kenya is one of the proposal as set out in this resolution and the associated terms and conditions were considered by the Audit Committee in its meeting **held on Friday**, **19**<sup>th</sup> **January**, **2018** and recommended to the Board based on the Valuation report of Grant Thornton Chartered Accountant at Kenya who carried out the valuation in respect of the 51% stake held by M/s. Bliss GVS Clinic Healthcare Pte Ltd., Singapore, in M/s. Bliss GVS Health Care Limited, Kenya.

Accordingly, given the value accruing to the Company, the Board at its meeting held on **Friday**, **19**<sup>th</sup> **January**, **2018** has, subject to your approval and other statutory or contractual obligations/approvals, approved the transaction to divest 51% stake of M/s. Bliss GVS Clinic Healthcare Pte Ltd., Singapore held in M/s. Bliss GVS Health Care Limited, Kenya.

The Board recommends these resolutions for the approval of the members as a Special Resolutions by way of Postal Ballot. None of the Directors or the Key Managerial Personnel of the Company including their relatives are in any way concerned or interested in the resolution.

By the order of the Board For Bliss GVS Pharma Limited

Sd/-S. N. Kamath Managing Director

Place: Mumbai Date: 19/01/018

#### Notes:

- 1. The Postal Ballot Notice is being sent to the Members whose names appear on the Register of Members/List of Beneficial Owners received from the National Security Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL) as on 30<sup>th</sup> January, 2018. The Postal Ballot Notice is being sent to Members in electronic form to the email addresses registered with their Depository Participants (in case of electronic shareholding) /the Company's registrar and share transfer agents (in case of physical shareholding). For Members whose email IDs are not registered, physical copies of the Postal Ballot Notice along with Postal Ballot Form are being sent by permitted mode along with a self-addressed Business Reply envelope.
- 2. A copy of this notice has been placed on the website of the Company i.e. www.blissgvs.com and shall remain on the website until the last date for receipt of the postal ballots from the shareholders.
- 3. The Board of Directors of the Company at its meeting held on 19<sup>th</sup> January, 2018 appointed Mr. Ramesh Chandra Mishra, Practicing Company Secretary (FCS No. 5477, CP No. 3987) as the Scrutinizer for conducting the postal ballot/e-voting process in a fair and transparent manner.
- 4. Members whose names appear on the Register of Members/List of Beneficial Owners as on 30<sup>th</sup> January, 2018 will be considered for the purpose of voting. Aperson who is not a Member as on the relevant date should treat this notice for information purposes only.

- 5. Resolution passed by the Members through Postal Ballot are deemed to have been passed as if they have been passed at a General Meeting of the Members.
- 6. The Members can opt for only one mode of voting i.e. either by physical ballot or e-voting. In case Members cast their votes through both the modes, voting done by e-voting shall prevail and votes cast through Postal Ballot Forms will be treated as invalid.
- 7. In case a Member wishes to obtain a printed Postal Ballot Form or a duplicate, he or she may send an email to **info@unisec.in** or **cs@blissgvs.com**. The registrar and transfer agent/Company shall forward the same along with self-addressed Business Reply envelope to the Member.
- 8. Voting rights shall be reckoned on the paid-up value of shares registered in the name of the Members as on 30<sup>th</sup> January, 2018. The postal ballot period commences on 5<sup>th</sup> February, 2018 (9:00 Hours IST) and ends on 6<sup>th</sup> March, 2018 (17:00 Hours IST).
- 9. A Member cannot exercise his vote by proxy on postal ballot.
- 10. In Compliance with Section 108 and 110 of the Companies Act, 2013 and the Rules made thereunder, the Company has provided the facility to the Members to exercise their votes electronically and vote on the resolution through the e-voting service facility arranged by CDSL. The members desiring to opt for e-voting are requested to read the instructions in the Notes under the section 'Voting through Electronic Means' to this Notice.
- Members wishing to exercise their vote by physical postal ballot are requested to carefully read the instructions printed in the Postal Ballot Form and return the same duly completed and signed in the enclosed self-addressed Business Reply envelope to the Scrutinizer so that it reaches the Scrutinizer not later than the close of working hours (i.e.17:00 Hours IST) on 6<sup>th</sup>March, 2018. The postage will be borne by the Company. However, envelopes containing postal ballots, if sent by courier or registered/speed post at the expenses of the Members, will also be accepted. If any postal ballot is received after 17:00 hours ISTon 6<sup>th</sup>March, 2018 it will be considered that no reply from the Members has been received.
- 12. All documents referred to in the Notice and explanatory statement are open for inspection at the Registered Office of the Company during office hours.

#### Voting through electronic means:

The Company is pleased to offer e-voting facility to all its members to enable them to cast their vote electronically in terms of Section 108 and Section 110 of the Companies Act, 2013 read with the related rules and as per Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Rules, 2015. The Company has engaged the service of CDSLfor the purpose of providing e-voting facility to all its Members.

### The instructions for shareholders voting electronically are as under:

- 1. The voting period begins on 5<sup>th</sup> February, 2018 (9:00 Hours IST) and ends on 6<sup>th</sup> March, 2018 (17:00 Hours IST). During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 30<sup>th</sup> January 2018 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- 2. The shareholders should log on to the e-voting website <u>www.evotingindia.com</u>.
- 3. Click on Shareholders.
- 4. Now Enter your User ID a. For CDSL: 16 digits beneficiary ID, b. For NSDL: 8 Character DPID followed by 8 Digits Client ID, c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- 5. Next enter the Image Verification as displayed and Click on Login.
- 6. If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.
- 7. If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form
PAN	<ul> <li>Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</li> <li>Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number which is mentioned in the Postal Ballot for Serial number in the PAN field.</li> <li>In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA000000001 in the PAN field.</li> </ul>
Dividend Bank Details OR Date of Birth (DOB)	<ul> <li>Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.</li> <li>If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iv).</li> </ul>

- 8. After entering these details appropriately, click on "SUBMIT" tab. 2 PAN Dividend Bank Details OR Date of Birth (DOB)
- 9. Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- 10. For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- 11. Click on the EVSN for the relevant on which you choose to vote.
- 12. On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- 13. Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- 14. After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- 15. Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- 16. You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- 17. If a demat account holder has forgotten the changed password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- 18. Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. Apple and Windows phone users can download the app from the App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile.
- 19. Note for Non Individual Shareholders and Custodians
  - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to www.evotingindia.com and register themselves as Corporates.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
  - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
  - The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
  - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

Upon completion of the scrutiny of the Forms by postal ballot and considering the e-voting, the Scrutinizer will submit his report to the Director of the Company or any other person authorized by the Board.

The result of the postal ballot would be announced by Director on 9<sup>th</sup> March, 2018 at the registered office of the Company. The aforesaid result would be displayed at the Registered Office of the Company, intimated to the Bombay Stock Exchange where shares of the Company are listed, published in the Newspapers and displayed along with the Scrutinizer's report on the Company's Website i.e.www.blissgvs.com.

In the event the Special Resolution, as set out herein above, is assented to by the requisite majority of Members by means of Postal Ballot and e-voting, the date of announcement of the results of the Postal Ballot shall be considered to be the date of passing of the said Special Resolution.

By the order of the Board For Bliss GVS Pharma Limited

Sd/-S. N. Kamath Managing Director

Place: Mumbai Date: 19/01/2018 Regd. Office: 102, Hyde Park, Sakivihar Road, Andheri (East), Mumbai - 400 072. CIN: L24230MH1984PLC034771 Tel.: 022-4216 0000 Fax: 022-2856 3930 Email: info@blissgvs.com Website: www.blissgvs.com

## POSTAL BALLOT FORM

pointed by the Applicant Co

			Serial No.	i
	Registered Address of the : named Shareholder:			
Name(s) (In Block	of the Joint holder(s) if any:			
(III DIOCK	Letters)			
D : (				
*DP ID No	ed folio no / : o. & Client ID No.			
	ble to Shareholders holding dematerialized form)			
Number	of shares held :			
	eby exercise my/our vote in respect of the			
	ess stated in the notice of the Company by the tick () mark at the appropriate box be		assent or dissent to	o the said resolution
l Itom	DARTICIII ARS	No of Shares	I / We dissent to	I / We assent to
Item No.	PARTICULARS	No. of Shares	I / We dissent to the resolution (Against)	I / We assent to the resolution (For)
1	Special Resolution	No. of Shares	the resolution	the resolution
No.	Special Resolution Disinvestment of Step down subsidiary M/s. Bliss GVS Healthcare	No. of Shares	the resolution	the resolution
No.	Special Resolution Disinvestment of Step down subsidiary M/s. Bliss GVS Healthcare Limited, under section 180(1) (a) & 186 of the Companies Act, 2013 in	No. of Shares	the resolution	the resolution
No.	Special Resolution Disinvestment of Step down subsidiary M/s. Bliss GVS Healthcare Limited, under section 180(1) (a) & 186 of the Companies Act, 2013 in connection with sale of holdings of the materially significant step-down	No. of Shares	the resolution	the resolution
No.	Special Resolution Disinvestment of Step down subsidiary M/s. Bliss GVS Healthcare Limited, under section 180(1) (a) & 186 of the Companies Act, 2013 in connection with sale of holdings of the	No. of Shares	the resolution	the resolution
No.	Special Resolution Disinvestment of Step down subsidiary M/s. Bliss GVS Healthcare Limited, under section 180(1) (a) & 186 of the Companies Act, 2013 in connection with sale of holdings of the materially significant step-down	No. of Shares	the resolution	the resolution
No.	Special Resolution Disinvestment of Step down subsidiary M/s. Bliss GVS Healthcare Limited, under section 180(1) (a) & 186 of the Companies Act, 2013 in connection with sale of holdings of the materially significant step-down	No. of Shares	the resolution	the resolution
No.	Special Resolution Disinvestment of Step down subsidiary M/s. Bliss GVS Healthcare Limited, under section 180(1) (a) & 186 of the Companies Act, 2013 in connection with sale of holdings of the materially significant step-down	No. of Shares	the resolution	the resolution
No.	Special Resolution Disinvestment of Step down subsidiary M/s. Bliss GVS Healthcare Limited, under section 180(1) (a) & 186 of the Companies Act, 2013 in connection with sale of holdings of the materially significant step-down	No. of Shares	the resolution	the resolution
No.	Special Resolution Disinvestment of Step down subsidiary M/s. Bliss GVS Healthcare Limited, under section 180(1) (a) & 186 of the Companies Act, 2013 in connection with sale of holdings of the materially significant step-down		the resolution (Against)	the resolution (For)
No. 1	Special Resolution Disinvestment of Step down subsidiary M/s. Bliss GVS Healthcare Limited, under section 180(1) (a) & 186 of the Companies Act, 2013 in connection with sale of holdings of the materially significant step-down		the resolution (Against)	the resolution

### **INSTRUCTIONS**

- A member desiring to exercise vote by Postal Ballot may complete this Postal Ballot Form (no other form or photocopy of this form is permitted) and send it to the Scrutinizer in the attached self-addressed Business Reply envelope. However, envelopes containing postal ballots, if sent by courier or registered/speed post at the expenses of the registered members will also be accepted.
- 2. The Board has appointed Mr. Ramesh Chandra Mishra as the Scrutinizer. The self-addressed Business Reply envelope addressed (postage charges will be paid by the Company) to the scrutinizer has been attached herewith.
- 3. This Postal Ballot Form should be completed and signed by the shareholder. In case of joint holding, this form should be completed and signed (as per the specimen signature registered with the company or the respective DP) by the first named shareholder.
- 4. In case of shares held by companies, trusts, societies etc. the duly completed Postal Ballot Form should be accompanied by a certified true copy of the Board Resolution/Letter of Authority together with the attested specimen signature(s) of the Authorized Signatory (ies).
- 5. The exercise of vote by postal ballot is through post, therefore the right to appoint proxy is not applicable.
- 6. Unsigned, without indication of vote and mutilated, unauthenticated Postal Ballot Form will be liable to be rejected by the scrutinizer.
- 7. Duly completed Postal Ballot Form should reach to the scrutinizer not later than the close of working hours (i.e.17:00 Hours IST) on 6<sup>th</sup> March, 2018. Postal Ballot Form received after this date will be strictly treated as if the reply from the member has not been received.
- 8. Voting rights shall be reckoned on the paid up value of shares registered in the name of the shareholders as on 30<sup>th</sup> January, 2018.
- 9. Members are requested not to send any other paper along with the Postal Ballot Form in the enclosed self-addressed Business Reply envelops, as it will be received by the Scrutinizer and any extraneous paper found in such envelope would be destroyed by the Scrutinizer.
- 10. The Board of Directors of the company has appointed Mr. S. N. Kamath, Managing Director and Dr. Vibha Sharma, Wholetime Director of the Company as the persons responsible for conducting the entire postal ballot voting process.
- 11. A tick () mark should be placed in the relevant box signifying assent/dissent for the resolution, as the case may be, before mailing the Postal Ballot Form. Incomplete, unsigned, improperly or incorrectly tick () marked Postal Ballot Form will liable to be rejected. Postal Ballot Form bearing tick () marks in both the columns will render the Postal Ballot Form invalid.
- 12. The Scrutinizer's decision on the validity of the postal ballot will be final.
- 13. There will be only one postal Ballot form for every Folio/Client ID irrespective of the number of joint holder(s).
- 14. The date of declaration of the result of postal ballot shall be taken to be the date of passing of the special resolutions.