

SWAGTAM TRADING & SERVICES LIMITED

Regd. Office: R-489, GF-A, New Rajinder Nagar, New Delhi – 110060

Tel : 011-42475489 E-mail : swagtam1984@gmail.com Website : www.swagtam.com

CIN: L51909DL1984PLC289131

- 1) BSE Ltd.
Deputy Manager, Listing Compliance
25th Floor, P. J. Tower, Dalal Street
Fort, Mumbai – 400 001
- 2) Calcutta Stock Exchange Ltd.
Manager, Listing Dept.
7, Lyons Range, Kolkata – 700 001

02.02.2018

Dear Sir/ Madam,

This is to inform that Meeting(s) of Audit Committee & Board of Directors will be held at its Regd. Office on MONDAY, 12-FEB-2018 at 03:30 & 04:30 P.M.:-

- a). To discuss, consider & adopt Un-Audited Financial Results of Quarter & Nine-months ended 31.12.2017 and Limited Review Report, and
for declaration of Results, and it is also informed that Trading Window in equity shares of the company will remain closed from 09.02.2018 to 15.02.2018 for all insiders.
- b). To consider & Appoint Company Secretary & Compliance Officer.
- c). Any other matter with the permission of the Chair.

✓ Copy of NOTICE is enclosed

Kindly advise if we have to submit any other information, papers, documents, etc

Kindly take it on record, do the needful & oblige.
Thanking You

For **SWAGTAM TRADING AND SERVICES LIMITED**

For Swagtam Trading & Services Ltd


Director/Authorised Signatory

SUMIT GUPTA
Director DIN: 06911742

Encl: As Above

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NOTICE

Pursuant to Listing Agreement(s) with BSE & CSE, Notice is given that Meeting(s) of Audit Committee & Board of Directors will be held at its Regd. Office on MONDAY, 12-FEB-2018 at 03:30 & 04:30 P.M. inter-alia to adopt Un-Audited Financial Results and Limited Review Report for the Quarter & Nine-months ended 31.12.2017, Trading Window in equity shares will remain closed from 09.02.2018 to 15.02.2018 for all insiders, consider & appoint Company Secretary & Compliance Officer and any other matter with the permission of Chair.

Place : New Delhi

Dated: 02.02.2018

Sumit Gupta - Director - DIN: 06911742

For Swagtam Trading & Services Ltd.


Director/Authorised Signatory