

Ref.No. Z-IV/R-39/D-2/NSE/207 & 174

Date : 02/06/2018

National Stock Exchange of India Ltd. Listing Deptt., Exchange Plaza, Bandra Kurla Complex, Bandra (E), Mumbai - 400 051	BSE Ltd. Regd. Office: Floor - 25, Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai-400 001.
NSE Scrip: MINDAIND	BSE Scrip: 532539

Dear Sirs,

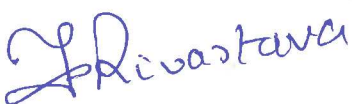
Ref: Our earlier letter dated 22 May, 2018Sub: Submission of Postal Ballot Notice - seeking approval of the Shareholders

- 1) Issue of Bonus Shares of Rs. 2 each fully paid up to the shareholders who, as on the "Record Date", shall be holders of the existing Equity Shares of Rs. 2 each of the company, in the proportion of 2 (two) new equity shares for every 1 (one) existing equity shares.

This is to inform that the Postal Ballot Notice has been dispatched by us through registered post to those shareholders, who have not registered their e-mail ids with the depositories or with the company and through e-mail, sent through NSDL to those shareholders, who have registered their e-mail ids with the depositories or the company.

We are pleased to enclose herewith copy of the Postal Ballot Notice along with explanatory statements, postal ballot form and e-voting instructions form, as was sent to the shareholders, for your information and records,

Thanking you,

Yours faithfully,
For MINDA INDUSTRIES LTD.TARUN KUMAR SRIVASTAVA
Company Secretary & Compliance OfficerEncl: As above. 

Minda Industries Limited

(CIN-L74899DL1992PLC050333)

Regd. Office: B-64/1, Wazirpur Industrial Area, Delhi-110052

Tel : +91 11 2737 4444 / 91 124 2290427/28; Fax + 91 124 2290676 / 2290695

Website: www.unominda.com; E-mail: tksrivastava@mindagroup.com



NOTICE OF POSTAL BALLOT

{Pursuant to Section 110 of the Companies Act, 2013 read with Rule 20 and Rule 22 of the Companies (Management and Administration) Rules, 2014}

Dear Member(s),

Notice is hereby given pursuant to the provisions of Section 110 and other applicable provisions, if any, of the Companies Act, 2013 (the "Act") read with Rule 20 and Rule 22 of the Companies (Management and Administration) Rules, 2014 (the "Rules") including any statutory modification(s) or re-enactment(s) thereof for the time being in force, Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") and other applicable laws and regulations, if any, the company hereby seeks your approval in respect of the accompanied Resolution through Postal Ballot / Electronic Voting (e-voting).

The proposed Resolution and explanatory statement pertaining to the said resolution setting out all material facts concerning each resolution thereto is annexed hereto for your consideration. The Postal Ballot Form for voting by you as shareholder of the company is also enclosed.

The Company has, in compliance with Rule 22(5) of the Rules, appointed Mr. Sanjay Grover, (Membership No. FCS 4223; C.P No. 3850), Managing Partner, M/s Sanjay Grover & Associates, Practicing Company Secretaries, as the scrutinizer ("Scrutinizer") for conducting the entire Postal Ballot process in a fair and transparent manner.

You are requested to carefully read the instructions printed in the Postal Ballot Form and return the Form duly completed in the attached self-addressed, prepaid postage envelope, so as to reach the Scrutinizer on or before 5 p.m. on July 2, 2018. All the Postal Ballot Forms received after the said date will be treated as if the reply from such member has not been received.

In compliance with the Listing Regulations and provisions of Section 108, 110 of the Act read with Rules made thereunder, the Company is pleased to provide Electronic Voting ("e-voting") facility as an alternate, to all its members, to enable them to cast their votes electronically instead of dispatching the physical Postal Ballot Form by Post.

The company has engaged the services of National Securities Depositories Limited ("NSDL") to provide e-voting facilities to members of the company. It may be noted that e-voting is optional. In case a member has voted through e-voting facility, he / she is not required to send the physical Postal Ballot Form. In case a member votes through e-voting as well as sends his / her vote through physical vote, the vote cast through e-voting shall only be considered and the voting through physical Postal Ballot shall not be considered by the Scrutinizer.

The e-voting facility is available at the link <https://evoting.nsdl.com>. Please refer the instructions for e-voting given after the proposed resolution for the process and manner in which e-voting is to be carried out.

The Scrutinizer will submit his report to the Chairman & Managing Director or in his absence to the Company Secretary of the Company, as authorised by the Board of Directors of the Company after the completion of scrutiny of the Postal Ballot Forms and the results of the Postal Ballot will be announced on Wednesday, July 4, 2018 at 3.30 p.m. at the Registered Office of the Company at B-64/1, Wazirpur Industrial Area, Delhi-110052 by the Chairman or in his absence by any other person authorised by the Chairman.

The result of the Postal Ballot will be intimated to the National Stock Exchange of India Ltd. (NSE) and BSE Ltd. (BSE), where the shares of

the company are listed. Subsequently, the results of the Postal Ballot shall also be published in at least one English newspaper and one vernacular language newspaper. The result of the Postal Ballot along with the Scrutinizer's Report will also be displayed at the website of the company www.unominda.com. In accordance with Secretarial Standards issued by the Institute of Company Secretaries of India and notified by the Central Government, the resolution, if passed by requisite majority, shall be deemed to have been passed on the last date voting i.e. Monday, July 2, 2018.

Special Business:

Resolution No. 1

ISSUE OF BONUS SHARES

To consider and, if thought fit, to pass, the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to Section 63 and other applicable provisions, if any, of the Companies Act, 2013 read with the Rules framed thereunder, the Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2009, the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations") and other applicable regulations and guidelines issued by SEBI and Reserve Bank of India (RBI), as amended from time to time, the relevant provisions of the Articles of Association of the Company, the recommendation of the Board of Directors of the Company and subject to such approvals, consents, permissions, conditions and sanctions as may be required in this regard, approval of Members be and is hereby accorded to the Board of Directors of the Company ("the Board", which term shall include any Committee authorised by the Board to exercise its powers including powers conferred on the Board by this resolution), for capitalization of such sums standing to the credit of Free Reserves/ Securities Premium/ Capital Redemption Reserve, as may be considered appropriate by Board, for the purpose of issue of Bonus Shares of the Company of Rs. 2 (Rupees Two) each as fully paid-up Bonus Shares to the shareholders who, on the Record Date, shall be holders of the existing Equity Shares of Rs. 2 (Rupees Two) each of the Company, in the proportion of 2 (Two) New Equity Share for every 1 (One) existing Equity Share held by such shareholders.

RESOLVED FURTHER THAT the Bonus Shares of Rs. 2 (Rupees Two) each to be allotted, shall be subject to the terms and conditions contained in the Memorandum and Articles of Association of the Company and shall rank pari-passu in all respects with and carry the same rights as the existing Equity Shares except that these Bonus shares shall not be eligible for the Final Equity Dividend for the year ended March 31, 2018.

RESOLVED FURTHER THAT the Share Certificates in respect of the New Equity Shares will be issued in the same mode as held on the Record Date and dispatched to the shareholders who hold the existing Equity Shares in physical form and the New Equity Shares will be credited in electronic form to the demat accounts of the shareholders who hold the existing Equity Shares in electronic form, within the period prescribed.

RESOLVED FURTHER that pursuant to the Securities and Exchange Board of India (Share Based Employee Benefits) Regulations, 2014 and any amendments thereto from time to time, with respect to



Rivastava

Minda Industries Limited

the employee stock options outstanding, as on the record date/book closure dates, under the Employee Stock Option Scheme of the Company, the Board or its Committee, be authorised to make appropriate adjustments with respect to the exercise price and the number of stock options and decide on the allotment of such number of additional stock options as bonus options to the employees who have been granted stock options in the same proportion as the bonus equity shares being issued.

RESOLVED FURTHER THAT the allotment of the New Equity Shares as Bonus Shares to the extent they relate to Non-Resident Indians (NRIs), Foreign Portfolio Investors (FPIs), Persons of Indian Origin (PIO), Overseas Corporate Bodies (OCB) and other foreign investors of the Company shall be subject to the approval of the RBI, under the Foreign Exchange Management Act, 1999, or any other regulatory authority, as necessary.

RESOLVED FURTHER THAT that for the purposes of giving effect to the bonus issue of equity shares, underlying bonus stock options under the ESOS scheme of the Company as resolved herein before, the Board be and is hereby authorized to take necessary steps for listing of the New Equity Shares on the Stock Exchanges where the securities of the Company are presently listed, as per the provisions of the SEBI Listing Regulations and other applicable guidelines, rules and regulations.

RESOLVED FURTHER THAT the Board be and is hereby authorized to do all such acts, deeds, matters and things and give such directions as may be necessary or desirable and to settle all questions or difficulties whatsoever that may arise with regard to the issue, allotment, distribution and listing of the New Equity Shares and its decision shall be final and binding."

By order of the Board of
Minda Industries Limited

Tarun Kumar Srivastava
Company Secretary

Date : May 22, 2018
Place : Gurgaon (Haryana)

Membership no. ACS-11994

Notes:

- 1) Explanatory Statement pursuant to section 102(1) read with Section 110 of the Companies Act, 2013, is annexed hereto.
- 2) A Postal Ballot Form alongwith pre-paid postage self-addressed business reply envelope is attached hereto. A member entitled to vote is advised to fill in and sign the Postal Ballot form and send it to the Scrutinizer.
- 3) The Notice is being sent to all the members whose names appear in the Register of Members/ Record of Depositories as on May 25, 2018 (cut-off date). Voting rights shall be reckoned on the paid up value of the equity shares registered in the name of the members as on the date and time.
- 4) The company is pleased to offer e-voting facility as an alternate, for all its members to enable them to cast their vote electronically instead of dispatching the Postal Ballot. The E-voting facility for Postal Ballot will be available from Sunday, June 3, 2018 at 9.00 a.m. to Monday, July 2, 2018 upto 5.00 p.m.
- 5) If any member has voted in both physical as well as electronic modes, votes cast by way of e-voting would be considered valid.
- 6) The Results of the Postal Ballot will be announced on Wednesday, July 4, 2018 at 3.30 p.m. at Registered Office of the company and will be published through press advertisement for information of the members. The result will also be placed at the website of the company www.unominda.com besides communicating to the stock exchanges i.e. BSE Ltd. and National Stock Exchange of India Ltd. on which the shares of the company are listed.
- 7) Members are requested to carefully read the instructions printed on the Postal Ballot form before exercising their vote for the proposed resolution which requires consent of the shareholders.
- 8) In case of shares held by companies, trusts, societies, etc., the duly completed Postal Ballot Form should be accompanied by the relevant Board Resolution/Authority Letter duly certified/ attested by Authorised Signatory(ies).
- 9) A person who is not a Member as on the cut-off date should treat this Notice for information purposes only.
- 10) The postal ballot notice is uploaded on the website of the company i.e. www.unominda.com.

EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) and 110 OF THE COMPANIES ACT, 2013

Item No. 1

The equity shares of your Company are listed and actively traded on the National Stock Exchange of India Limited and BSE Limited. Considering the financial position of the Company, the Board of Directors at its meeting held on May 22, 2018, recommended an issue of Bonus Shares in the proportion of 2 (Two) new Equity Share of the Company of Rs. 2 each for every 1 (One) existing Equity Share of the Company of Rs. 2 each held by the Members on the Record Date, subject to approval of the Members and any other statutory and regulatory approvals, as applicable.

The bonus issue of equity shares would, inter alia, require appropriate adjustments with respect to all the stock options of the Company under The Employee Stock Option Scheme 2016, pursuant to the SEBI (Share Based Employee Benefits) Regulations, 2014 and any amendments thereto from time to time, such that all stock options which are granted but not exercised as on Record Date shall be proportionately adjusted.

Article 58 of the Articles of Association of the Company permits capitalisation of any part of the undivided profits by applying the same towards payment of unissued shares to be issued to the Members as fully paid bonus shares.

Pursuant to the provisions of Section 63 and other applicable provisions of the Act, issue of Bonus Shares of the Company requires approval of the Members. The Board recommends the Ordinary Resolution as set out in the accompanying Notice for approval by the members.

Members may kindly note that the Bonus shares proposed to be issued, subject to approval of Members, will not be eligible for final dividend in respect of financial year ending March 31, 2018 which is being proposed at the forthcoming Annual General Meeting of the Company.

None of the Directors or Key Managerial Personnel of the Company or their respective relatives are in anyway, concerned or interested, either directly or indirectly in passing of the said Resolution, save and except to the extent of their respective interest as shareholders of the Company or to the extent of the shareholding of the companies/institutions/trusts of which they are directors or members or trustees, without any beneficial interest.

By order of the Board of
Minda Industries Limited

Tarun Kumar Srivastava
Company Secretary
Membership no. ACS-11994

Date : May 22, 2018
Place : Gurgaon (Haryana)



Minda Industries Limited

(CIN-L74899DL1992PLC050333)

Regd. Office: B-64/1, Wazirpur Industrial Area, Delhi-110052

Website: www.unominda.com; E-mail: tksrivastava@mindagroup.com

Tel : +91 11 2737 4444, +91 124 2290427/28 : Fax + 91 124 2290676 / 2290695



POSTAL BALLOT FORM

1. Name(s) of Shareholder(s) (in Block letters) :
(Including Joint holder, if any):
2. Registered Address of the Sole / First Named Shareholder:
3. Registered Folio No./
DP ID No. & Client ID No.:
4. Number of Share(s) held:

I/We hereby exercise my / our vote in respect of the resolutions to be passed through Postal Ballot for the business stated in the Postal Ballot Notice dated May 22, 2018 of the Company by sending my / our assent or dissent to the said resolutions by placing the tick (✓) mark at the appropriate box below: -

S. No.	Description	No. of shares for which vote cast	I/We assent to the Resolution (For)	I/We dissent to the Resolution (Against)
1.	To approve the issue of Bonus Shares.			

Place:

Date:

(Signature of the Shareholder)

NOTE: Please read carefully the instructions printed overleaf before exercising vote.



Tksrivastava

INSTRUCTIONS:

- 1) A Member desiring to exercise his/her vote by Postal Ballot should complete this Postal Ballot Form in all respect and send it to the Scrutinizer in the attached self-addressed postage prepaid envelope. However, any envelope containing Postal Ballot Forms, if deposited in person or if sent by courier or by Registered Post at the expense of the member will also be accepted.
- 2) The Postal Ballot Form should be completed and signed by the shareholders. In case of joint holding, this form should be completed and signed by the first named shareholder and in his absence by the next named shareholder as per the specimen signatures registered with the company/ depositories as the case may be.
- 3) In the case of shares held by the companies, trustees, societies, the duly completed Postal Ballot Form should be accompanied by a certified true copy of the Board Resolution / authorisation granting authority to the person voting on the Postal Ballot Form. A member may sign the form through an attorney appointed specifically for this purpose in which case an attested true copy of the Power of Attorney should be attached to the Postal Ballot Form.
- 4) Voting rights through a Postal Ballot cannot be exercised by a proxy.
- 5) Duly completed Postal Ballot Form should be received by the Scrutinizer on or before 5.00 p.m. on Monday, July 2, 2018.
- 6) Incomplete, unsigned or incorrect Postal Ballot Forms will be rejected. The scrutinizer's decision on the validity of the Postal Ballot shall be final and binding.
- 7) A shareholder may request for a duplicate Postal Ballot form if so required. All such request(s) should be addressed to the Company Secretary and send to the Corporate Office of the Company at Village Nawada Fatehpur, PO Sikandarpur Badda, Near IMT Manesar, Gurgaon (Haryana), e-mail id: tksrivastava@mindagroup.com. However, the Duplicate Postal Ballot Form duly filled in and signed should reach the Scrutinizer on or before 5.00 p.m. on Monday, July 2, 2018.
- 8) There will be one Postal Ballot for every Folio/Client ID.
- 9) The Scrutinizer's decision on the validity of a Postal Ballot will be final and will submit his final Report on Tuesday, July 3, 2018.
- 10) The Company shall announce the result of the Postal Ballot on Wednesday, July 4, 2018 at 3.30 p.m. at its Registered Office at B-64/1, Wazirpur Industrial Area, Delhi-110052.
- 11) The Result of the Postal Ballot will also be published in the newspaper for the information of the Shareholders.
- 12) All documents referred to in the accompanying Notice and the Explanatory Statement will be available for inspection by the members at the Registered Office of the company during the business hour up to the date of declaration of the results of the Postal Ballot of the Company.



Srivastava

Minda Industries Limited

(CIN-L74899DL1992PLC050333)

Regd. Office: B-64/1, Wazirpur Industrial Area, Delhi-110052

Website: www.unominda.com; E-mail: tksrivastava@mindagroup.com

Tel : +91 11 2737 4444, +91 124 2290427/28 : Fax + 91 124 2290676 / 2290695



S.No.

Folio No./DP ID – Client ID No. :
Number of Shares :
Name :
Address :

Pursuant to the provisions of section 108 of the Companies Act, 2013, read with the Companies (Management and Administration) Rules, 2014, Minda Industries Limited is offering e-voting facility to its members to cast their votes electronically in respect of the business transacted in the Notice dated May 22, 2018, for conducting the Postal Ballot under Section 110 of the Companies Act, 2013.

The Company has engaged the services of National Securities Depositories Ltd (NSDL) to provide the e-voting facility.

The e-voting facility is available at the hyperlink <https://evoting.nsdl.com>. The electronic voting particulars are set out below:

E-Voting Event Number (EVEN)	User ID	Password
108400		

The e-voting facility will be available for Postal Ballot from Sunday, June 3, 2018 at 9.00 a.m. to Monday, July 2, 2018 upto 5.00 p.m. and the voting shall not be allowed after the expiry of such time.

Please read the instructions printed below before exercising your vote. The details and instructions form an integral part of the Notice for Postal Ballot.

Voting through electronic means

The instructions for shareholders for e-voting are as under:

A. In case of shareholders' receiving e-mail from NSDL or is already registered for e-voting

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1 : Log-in to NSDL e-Voting system at <https://www.evoting.nsdl.com/>

Step 2 : Cast your vote electronically on NSDL e-Voting system.

Step-1 To Log-into NSDL e-Voting website

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholders' section.
3. A new screen will open. You will have to enter your User ID, your Password and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****.
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Your password details are given below:

- a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
- b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need enter the 'initial password' and the system will force you to change your password.
- c) How to retrieve your 'initial password'?



Rivastava

- (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. "MINDA remote e-Voting.pdf" file. Open the "MINDA remote e-Voting.pdf" file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - (ii) If your email ID is not registered, your 'initial password' is communicated to you on your postal address.
6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
 - a) Click on "Forgot User Details/Password?" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) Physical User Reset Password?" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address.
 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
 8. Now, you will have to click on "Login" button.
 9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2 To cast your vote electronically on NSDL e-Voting system

1. After successful login at Step 1, you will be able to see the Home page of e-Voting. Click on e-Voting. Then, click on Active Voting Cycles.
2. After click on Active Voting Cycles, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle is in active status.
3. Select "EVEN" of company for which you wish to cast your vote.
4. Now you are ready for e-Voting as the Voting page opens.
5. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
6. Upon confirmation, the message "Vote cast successfully" will be displayed.
7. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
8. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

B. In case of Shareholders' receiving Postal Ballot Form by Post:

- (i) Initial password is provided in this Form.
- (ii) Please follow all steps from Sl. No. A) above, to cast vote.

Other Instructions

- 1) Corporate/ Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail contact@cssanjaygrover.in with a copy marked to evoting@nsdl.co.in
- 2) It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password
- 3) In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800-222-990 or send a request at evoting@nsdl.co.in

General instructions:

- 1) Mr. Sanjay Grover, (Membership No. FCS 4223; C.P No. 3850), Managing Partner, M/s Sanjay Grover & Associates, Practicing Company Secretaries has been appointed as the Scrutinizer to scrutinize the e-voting as well as physical postal ballot process in a fair and transparent manner.
- 2) The Scrutinizer shall within the prescribed period from the conclusion of the evoting period, unlock the votes in the presence of at least two witnesses, not in the employment of the company and make a Scrutinizer Report of the votes cast in favour of or against if any, forthwith to the Chairman of the Company.
- 3) The voting rights of shareholders shall be in proportion to their shares of the paid up equity shares capital of the company as on May 25, 2018 and a person who is not a Member should treat this Notice for information purposes only.
- 4) The Results of the Postal Ballot along with the Scrutinizer's Report will be displayed at the website of the Company www.unominda.com, besides communicating to the stock exchanges i.e. BSE Ltd. and National Stock Exchange of India Ltd. on which the shares of the company are listed.
- 5) The shareholders can opt for only one mode of voting i.e. through Postal Ballot or e-voting. If the shareholder decides to vote through Postal Ballot they are advised not to vote through e-voting and vice versa. In case of voting by both the modes, voting through e-voting mode will be considered and counted and physical Postal Ballot mode of such shareholder will be treated as invalid.
- 6) Contact details of the official responsible to address the grievances connected with the e-voting for postal ballot:
The Company Secretary, Minda Industries Limited, Village Nawada Fatehpur, P.O. Sikandarpur Badda, Near IMT Manesar, Gurgaon-122004, Haryana, Tel: 91 124 2290676, E-mail: tkrivastava@mindagroup.com

All documents referred to in the accompanying Notice and the statement pursuant to section 102(1) of the Companies Act, 2013 will be available for inspection at the registered office of the company during the business hours on all working days upto the date of declaration of the results of the Postal Ballot of the Company.

By order of the Board of
Minda Industries Limited

Tarun Kumar Srivastava
Company Secretary
Membership no. ACS-11994

Date : 28 May, 2018
Place : Gurgaon (Haryana)

