



Alkyl Amines Chemicals Limited

Reg. Office: 401-407, Nirman Vyapar Kendra, Plot No.10, Sector 17, Vashi, Navi Mumbai - 400 703.INDIA
Tel.: 022-6794 6600 • Fax: 022-6794 6666 • E-mail : alkyl@alkylamines.com • Web: www.alkylamines.com



Responsible Care®
OUR COMMITMENT TO SUSTAINABILITY

July 7, 2018

To,

BSE Ltd.
P. J. Towers,
Fort, Mumbai – 400 001.

The National Stock Exchange of India Ltd.
Exchange Plaza, Bandra Kurla Complex,
Bandra (E), Mumbai – 400 051.

SUB.: NOTICE OF 38TH ANNUAL GENERAL MEETING

Dear Sirs,

Pursuant to Regulation 30 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, we wish to inform you that 38th Annual General Meeting (AGM) of the Company will be held on Tuesday, July 31, 2018. A copy of the notice convening the meeting is enclosed for your reference.

The Annual Report is available on the following link:

http://alkylamines.com/investors/annualreport_1718.pdf

Kindly take the above information on your records.

Thanking you,
For **ALKYL AMINES CHEMICALS LTD.**

K. P. RAJAGORALAN
General Manager (Secretarial & Legal)
& Company Secretary

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the 38th Annual General Meeting of **ALKYL AMINES CHEMICALS LIMITED** will be held at Chandragupt Hall, 2nd Floor, Hotel Abbott, Sector 2, Vashi, Navi Mumbai 400 703 on Tuesday, July 31, 2018 at 2.30 PM, to transact the following business:

ORDINARY BUSINESS:

- To consider and adopt:
 - the audited Standalone financial statements of the Company for the financial year ended March 31, 2018, the reports of the Board of Directors and Auditors thereon; and
 - the audited Consolidated financial statements of the Company for the financial year ended March 31, 2018.
- To declare dividend on equity shares.
- To appoint a Director in place of Mr. Suneet Kothari (holding DIN 00021421) who retires by rotation at ensuing Annual General Meeting and being eligible, offers himself for reappointment.
- To appoint Statutory Auditors and fix their remuneration and in this regard, to consider and if thought fit, to pass the following as an **Ordinary Resolution**:

“RESOLVED THAT M/s. N.M. Raiji & Co., Chartered Accountants (Firm Registration No. 108296W), be and are hereby appointed as Statutory Auditors of the Company, to hold office from the conclusion of this Annual General Meeting till the conclusion of the next Annual General Meeting of the Company, at such remuneration as shall be fixed by the Board of Directors of the Company.”

SPECIAL BUSINESS:

- To consider and if thought fit, to pass with or without modification(s), the following as an **Ordinary Resolution**:

“RESOLVED THAT pursuant to the provisions of Section 148 and other applicable provisions, if any, of the Companies Act, 2013, read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), M/s. Hemant Shah & Associates, Cost Accountants, (Firm Registration No. 394), appointed by the Board of Directors of the Company to conduct the audit of the cost records of the Company for the Financial Year ending March 31, 2019 be paid remuneration, as set out in the Statement annexed to the Notice convening the Meeting.

RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorized to do all acts and take all such steps as may be necessary to give effect to this resolution.”
- To consider and, if thought fit, to pass, with or without modification, the following resolution as an **Ordinary Resolution**:

“RESOLVED THAT pursuant to provisions of Section 20 and other applicable provisions, if any, of the Companies Act, 2013 and relevant Rules prescribed thereunder, upon receipt of a request from a member for delivery of any document through a particular mode an amount of ₹ 50/- (Rupees Fifty Only) per each such document, over and above reimbursement of actual expenses incurred by the Company, be levied as and by way of fees for sending the document to him in the desired particular mode.

RESOLVED FURTHER THAT the estimated fees for delivery of the document shall be paid by the member in advance to the Company, before dispatch of such document.

RESOLVED FURTHER THAT for the purpose of giving effect to this resolution, the Key Managerial Personnel of the Company be and are hereby severally authorized to do all such acts, deeds, matters and things as they may in their absolute discretion deem necessary, proper, desirable or expedient and to settle any question, difficulty, or doubt that may arise in respect of the matter aforesaid, including determination of the estimated fees for delivery of the document to be paid in advance.

NOTES :

- An Explanatory Statement setting out all material facts relating to Business at Item Nos. 3, 5 and 6 is annexed herewith.
- A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. PROXIES IN ORDER TO BE VALID MUST BE LODGED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN 48 HOURS BEFORE COMMENCEMENT OF THE MEETING. A PERSON CAN ACT AS PROXY ON BEHALF OF MEMBERS NOT EXCEEDING FIFTY (50) AND HOLDING IN THE AGGREGATE NOT MORE THAN TEN PERCENT OF THE TOTAL SHARE CAPITAL OF THE COMPANY.
- Register of members and Share Transfer Books will remain closed from July 24, 2018 to July 31, 2018 (both days inclusive) for the purpose of Annual General Meeting and dividend.
- All documents referred to in the Notice and the Explanatory Statement shall be open for inspection at the Registered Office of the Company during normal business hours (11.00 am to 4.00 pm) on all working days except Saturdays and Sundays, up to and including the date of Annual General Meeting of the Company.
- (a) Please note that pursuant to Section 124,125 of the Companies Act, 2013 all unclaimed/unpaid dividends up to 2009-2010 have been transferred to the Account of Central Government. Pursuant to the provisions of Investor Education and Protection Fund (Uploading of information regarding unpaid and unclaimed amounts lying with companies) Rules, 2012, the Company has uploaded the details of unpaid and unclaimed amounts lying with the Company as on July 25, 2017 (date of last Annual General Meeting) on the website of the Company (www.alkylamines.com), as also on the website of the Ministry of Corporate Affairs (www.mca.gov.in).

- (b) 24134 equity shares are lying in the unclaimed suspense account. Concerned shareholders have been again reminded to claim their shares.
6. We have been offering the facility of electronic credit of dividend directly to the respective bank accounts of our shareholders, through National Electronic Clearing Service (NECS) and National Automated Clearing House (NACH). This is in addition to the Bank mandate facility that already exists whereby bank account details are printed on the dividend warrants. Shareholders who would like to avail of the ECS facility or the Bank mandate facility (if not done earlier) are requested to complete and submit the ECS/Bank Mandate Form that is also sent with this Annual Report to the Company's Registrar and Transfer Agents. Kindly note that shareholders holding shares in dematerialised form and who have registered their email would receive their dividend directly to the bank account nominated by them to their Depository Participant, as per SEBI directives.
 7. The members are requested to notify change of address, if any, to the Company's Registrar and Transfer Agent.
 8. The shareholders holding shares in physical form are once again advised to seek their shareholding changed to dematerialised form since in terms of SEBI and Stock Exchange guidelines no physical shares can be traded on the Stock Exchanges.
 9. The members may note that the Company's Equity Shares are listed on the BSE Limited and the National Stock Exchange of India Limited and the listing fees to the stock exchanges have been paid.
 10. Electronic copy of the Annual Report is being sent to all the members whose email IDs are registered with the Company/Depository Participants(s) for communication purposes unless any member has requested for a hard copy of the same. For members who have not registered their e-mail address, physical copies of the Annual Report for 2017-18 is being sent in the permitted mode.
 11. Members may also note that this Notice and the Annual Report for 2017-18 will also be available on the Company's website www.alkylamines.com for their download. The physical copies of the aforesaid documents will also be available at the Company's Registered Office for inspection during normal business hours on working days, except Saturdays and Sundays. Even after registering for e-communication, members are entitled to receive such communication in physical form, upon making a request for the same, by post free of cost. For any communication, the shareholders may also send requests to the Company's investor email id: legal@alkylamines.com
 12. Voting through electronic means
 - a. In compliance with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended, the Company is providing the e-voting facility to its Members holding shares in physical or dematerialized form, as on the cut-off date, being July 24, 2018, to exercise their right to vote at the 38th Annual General Meeting (AGM) by electronic means on any or all of the businesses specified in the Notice (the "Remote e-voting"), and the business may be transacted through e-Voting Services provided by National Securities Depository Limited (NSDL). The Remote e-voting commences on July 26, 2018 (9:00 A.M.) and ends on July 30, 2018 (5:00 P.M.). Details of the process and manner of Remote e-voting along with the User ID and Password are given in the attached sheet.
 - b. The Company is also offering the facility for voting by way of physical ballot at the AGM. The Members attending the meeting should note that those members who are entitled to vote but have not exercised their right to vote by Remote e-voting, may vote at the AGM through ballot for all businesses specified in the accompanying Notice. The Members who have exercised their right to vote by Remote e-voting may attend the AGM but shall not vote at the AGM. The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date i.e. July 24, 2018.
 - c. The Company has appointed Mr. Prashant S. Mehta, Practising Company Secretary (Membership No. A5814), as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
 - d. The Scrutinizer shall, immediately after the conclusion of voting at general meeting, count the votes cast at the meeting, thereafter unblock the votes cast through remote e-voting in the presence of at least two (2) witnesses not in the employment of the Company and will make, within a period not exceeding three (3) working days from the conclusion of the meeting, a Scrutinizer's Report of the votes cast in favour or against, if any, to the Chairman of the Company. The results shall be declared within 48 hours of the conclusion of the AGM of the Company. The results declared along with the Scrutinizer's Report shall be placed on the Company's website www.alkylamines.com and on the website of NSDL within two (2) days of passing of the resolutions at the AGM of the Company and communicated to the Stock Exchanges.
 13. Members are requested to bring attendance slip alongwith the copy of the Annual Report at the meeting.

By order of the Board

K. P. RAJAGOPALAN
General Manager (Secretarial & Legal)
& Company Secretary

Registered Office :

401-407, Nirman Vyapar Kendra, Plot No. 10,
Sector 17, Vashi, Navi Mumbai 400 703.

CIN: L99999MH1979PLC021796

Dated: May 18, 2018

ANNEXURE TO THE NOTICE

EXPLANATORY STATEMENT AS REQUIRED UNDER CORPORATE GOVERNANCE AND SECTION 102 OF THE COMPANIES ACT, 2013

ITEM 3

Mr. Suneet Kothari, Executive Director, retires by rotation at the ensuing Annual General Meeting and being eligible offers himself for reappointment

At the Annual General Meeting held on July 7, 2015 the shareholders had approved appointment of Mr. Suneet Kothari as Executive Director for a period of 5 years upto December 31, 2019 upon the terms and conditions including remuneration decided thereat He retires by rotation at the ensuing Annual General Meeting and being eligible offers himself for reappointment.

Mr. Suneet Kothari is working with us since January 15, 2001. He is in-charge of our Commercial Operations, especially Marketing and Procurement. Mr. Suneet Y. Kothari aged 41 years, is a Chemical Engineer and Chemistry/Biochemistry Graduate from Cornell University, U.S.A. He has successfully completed a one year MBA (Masters in Business Administration) course at INSEAD, France / Singapore. Prior to employment with us, he has one and half years' experience with Diamond Technology Partners, U.S.A. as a Management Strategy Consultant. During his tenure with us since January 2001, he played a significant role in setting up the new product development effort and seeing it started off successfully.

Mr. Suneet Kothari is on the Board of Purjeeko Trading & Investment Pvt. Ltd. and Atreya Innovations Pvt. Ltd.

Mr. Suneet Kothari is son of Mr. Yogesh M. Kothari, who is the Promoter of the Company. They alongwith their relatives and entities controlled by them hold 1,51,32,788 equity shares (approx. 74.19% of the equity capital) of the company. As on March 31, 2018 a sum of Rs.66.50 lakhs is kept with the company by way of inter corporate deposit/unsecured loans by the entities controlled by them/their relatives.

None of the Directors, except Mr. Suneet Kothari and Mr. Yogesh M. Kothari, may be considered to be interested in the Resolution.

ITEM 5

At the last Annual General Meeting, the shareholders had approved appointment and payment of remuneration of M/s. Hemant Shah & Associates for the year ended March 31, 2018. The Board of Directors has reappointed them to conduct cost audit for the year ending March 31, 2019. The remuneration as recommended by the Audit Committee and approved by the Board of Directors is Rs.1,25,000/- (exclusive of GST) plus out-of-pocket expenses. The members are requested to pass the resolution for appointment and remuneration payable to M/s. Hemant Shah & Associates, as set out at item no.5 of the Notice.

None of the Directors/Key Managerial Personnel of the Company/their relatives, is, in any way, concerned or interested, financially or otherwise, in the resolution.

ITEM NO. 6

As per the provisions of Section 20 of the Companies Act, 2013 a document may be served on any member by sending it to him by Post or by Registered post or by Speed post or by Courier or by delivering at his office or address or by such electronic or other mode as may be prescribed. It further provides that a member can request for delivery of any document to him through a particular mode for which he shall pay such fees as may be determined by the company in its Annual General Meeting. Therefore, to enable the members to avail of this facility, it is necessary for the Company to determine the fees to be charged for delivery of a document in a particular mode, as mentioned in the resolution. Since the Companies Act, 2013 requires the fees to be determined in the Annual General Meeting, the Directors accordingly commend the Ordinary Resolution at item no. 6 of the accompanying notice, for the approval of the members of the Company.

None of the Directors/Key Managerial Personnel of the Company/their relatives, is, in any way, concerned or interested, financially or otherwise, in the resolution.

By order of the Board

K. P. RAJAGOPALAN

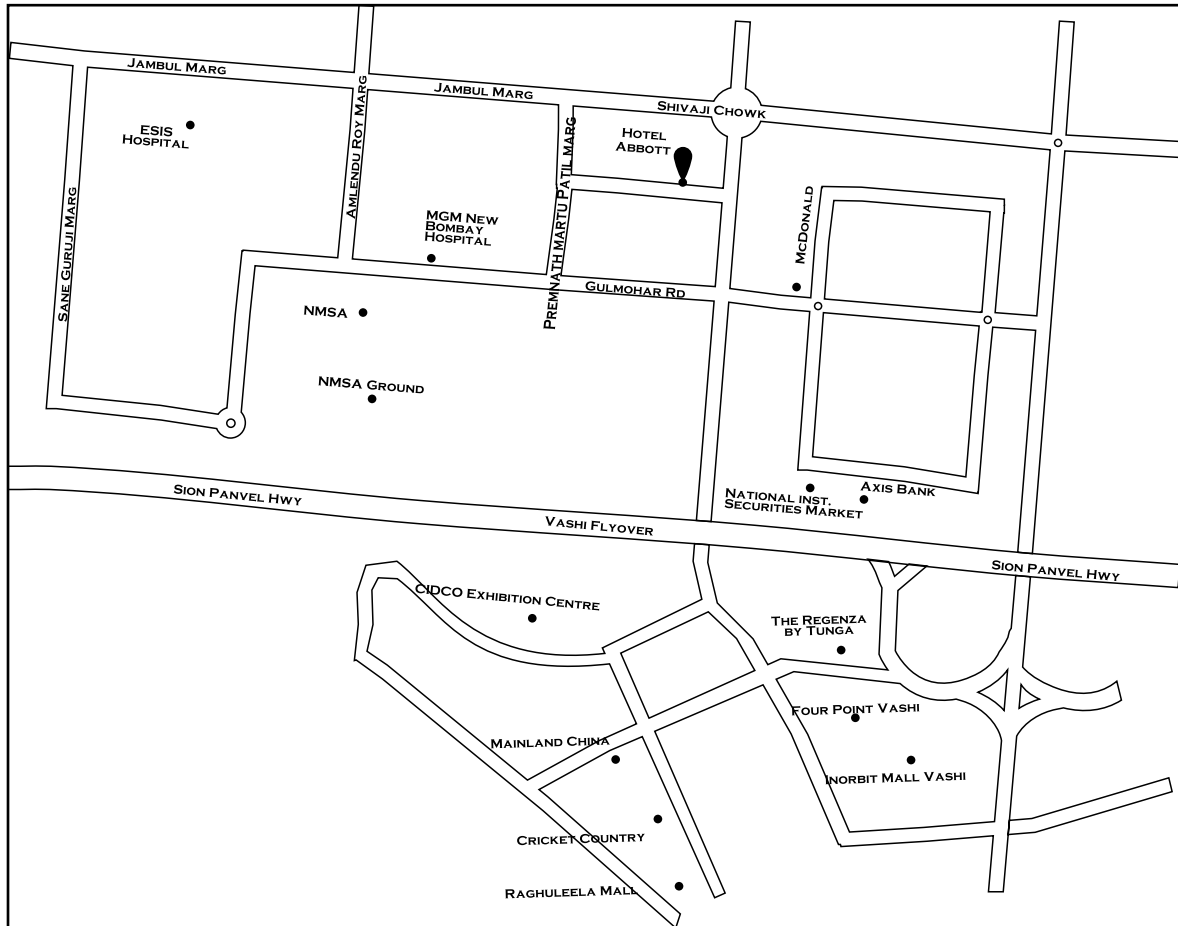
General Manager (Secretarial & Legal)
& Company Secretary

Registered Office :

401-407, Nirman Vyapar Kendra,
Plot No. 10, Sector 17, Vashi,
Navi Mumbai 400 703.
CIN: L99999MH1979PLC021796

Dated: May 18, 2018

ROUTE MAP OF Annual General Meeting venue



 HOTEL ABBOTT



Regd. Office : 401-407, Nirman Vyapar Kendra, Plot No. 10, Sector 17, Vashi, Navi Mumbai 400 703
CIN : L99999MH1979PLC021796 Tel. No.: 022-67946600 Fax No.: 022-67946666
E-mail: legal@alkylamines.com Website: www.alkylamines.com

ATTENDANCE SLIP

Folio No.:	DP ID :
Client ID No.:	No. of shares held :

I/We record my/our presence at the 38th Annual General Meeting to be held on Tuesday, July 31, 2018 at Chandragupt Hall, 2nd Floor, Hotel Abbott, Sector 2, Vashi, Navi Mumbai 400 703 at 2.30 P.M.

Name of the Shareholder / Proxy (In Block Letters) :

Signature of the Shareholder / Proxy :

NOTE:

1. You are requested to sign and handover this slip at the entrance of the meeting venue.
2. Members are requested to bring their copy of Annual Report for reference at the Meeting.



Regd. Office : 401-407, Nirman Vyapar Kendra, Plot No. 10, Sector 17, Vashi, Navi Mumbai 400 703
CIN : L99999MH1979PLC021796 Tel. No.: 022-67946600 Fax No.: 022-67946666
E-mail: legal@alkylamines.com Website: www.alkylamines.com

Form No. MGT-11

PROXY FORM

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN	L99999MH1979PLC021796
Name of the Company	ALKYL AMINES CHEMICALS LIMITED
Registered Office	401-407, Nirman Vyapar Kendra, Plot No. 10, Sector 17, Vashi, Navi Mumbai 400 703
Name of the member(s)	
Registered Address	
E-mail ID	
Folio No./ Client ID	

I/We, being the member(s) of _____ shares of the above named company, hereby appoint

Name

Address

E-mail ID Signature

or failing him / her

Name

Address

E-mail ID Signature

or failing him / her

Name

Address

E-mail ID Signature

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 38th Annual General Meeting to be held on Tuesday, July 31, 2018 at Chandragupt Hall, 2nd Floor, Hotel Abbott, Sector 2, Vashi, Navi Mumbai 400 703 at 2.30 pm and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution No.	Resolutions	Optional*	
		For	Against
Ordinary Business			
1	Adoption of Financial Statements for the year ended March 31, 2018		
2	Declaration of dividend		
3	Re-appointment of Mr. Suneet Kothari, who retires by rotation		
4	Appointment of Statutory Auditors and fixing their remuneration		
Special Business			
5	Re-appointment of Cost Auditors and fixing their remuneration		
6	Fees for serving documents on members		

Signed this _____ day of _____ 2018

Signature of shareholder: _____

Signature of Proxy holder(s): _____

Affix Re. 1/- Revenue Stamp

Note:

This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.

*It is optional to put a (√) in the appropriate column against the resolution indicated in the box. If you leave the 'For' or 'Against' column blank against any or all resolutions, your proxy will be entitled to vote in the manner as he /she thinks appropriate.



To,

Sharex Dynamic (India) Pvt. Limited

Unit No. 1, Luthra Ind. Premises,
Andheri Kurla Road, Safed Pool,
Andheri (E), Mumbai - 400 072

FORM FOR ECS / NACH MANDATE / BANK MANDATE

(Not to be filled by Shareholders holding shares in dematerialised form)

I / We,.....do hereby authorise Alkyl Amines Chemicals Limited to -

- Credit my dividend amount directly to my Bank Account as per details furnished below by Electronic Clearing Service (ECS) - ECS Mandate / National Automated Clearing House (NACH) Mandate*
- Print the details of my Bank Account as furnished below, on my dividend warrant which will be mailed to me - Bank Mandate*

(* Strike out whichever is not applicable)

Folio No.....

A.	Bank Name											
B.	Branch											
C.	Bank Address											
D.	Bank Account Number											
E.	Account Type (Savings / Current)											
F.	9 Digit Code number of the bank & branch as appearing on the MICR cheque (for ECS Mandate only) Please attach photocopy of the cheque	<table border="1" style="display: inline-table;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>										
G.	STD code & telephone number of shareholder (optional)											

I / We shall not hold the Company responsible if the ECS mandate could not be implemented for reasons beyond the control of the Company.

Signature of shareholder(s)
(as per specimen lodged with the Company)