MSME Regd No. 030091300013 Part II CIN : L18101PB1998PLC021814



Superfine Knitters Limited

AN INTEGRATED UNIT OF : HOSIERY KNITTED FABRICS & GARMENTS

То

31st August 2018

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The Company Secretary Bombay Stock Exchange Limited 25<sup>th</sup> Floor, P.J. Towers. Dalal Street, Mumbai Scrip code: 540269

Sub: - Intimation of 20th Annual General Meeting

Dear Sir,

We wish to inform you that Board of the Directors of the company approved at its meeting that the 20<sup>th</sup> Annual General Meeting of the Members of the Company will be held on Friday, 28<sup>th</sup> September 2018 at 10:30 am at its registered office 269, Industrial Area – A, Ludhiana.

Further, Pursuant to Clause 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, Share transfer books and Register of Members of the Company will remain close during the period from Saturday 22nd September, 2018 to Friday 28th September, 2018 (both days inclusive) for the purpose of 20th Annual General Meeting.

Time of commencement of the Board Meeting:3:15 pmTime of conclusion of the Board Meeting:3:45 pm

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This is for your information and record.

Thanking You,

Yours Faithfully, For Superfine Knitters Limited Shruti Gupta Company Secretary

## NOTICE

NOTICE is hereby given that the 20<sup>th</sup> Annual General Meeting of the Members of M/s SUPER FINE KNITTERS LIMITED will be held on Friday, 28<sup>th</sup> day of September, 2018 at Registered Office of the Company at 269, Industrial Area – A, Ludhiana, Punjab at 10.30 a.m., to transact the following business:

## ORDINARY BUSINESS

- 1. To receive, consider and adopt the Audited Financial Statement of the Company for the Financial Year ended 31<sup>st</sup> March, 2018 along with the Reports of Directors and Auditors thereon.
- To appoint a Director in place of Mr. Vivek Lakra (DIN 01067219) who retires by rotation in terms of Section 152(6) of Companies Act, 2013 and being eligible, offers himself for reappointment.
- **3.** To ratify the appointment of Statutory Auditor and to fix their remuneration:

"RESOLVED THAT pursuant to the provisions of Section 139 (2) and 142(1) of the Companies Act, 2013, the Company hereby ratifies the appointment of M/s Mehta Sharma & Associates, Ludhiana (Firm Registration No. 018946N), Chartered Accountants as Statutory Auditors of the Company for the year 2018-2019, who were appointed for a term of 4 (Four) consecutive years from date of 17th Annual General Meeting till the conclusion of the 20th Annual General Meeting of the Company, at such remuneration as may be mutually agreed between the Board of Directors of the Company and Auditors."

For and on behalf of the Board Super Fine Knitters Limited

Date: 31<sup>st</sup> August, 2018 Place: Ludhiana Shruti Gupta Company Secretary 269, Industrial Area- A, Ludhiana

# NOTES:

- A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND TO VOTE INSTEAD OF HIMSELF, AND A PROXY NEED NOT BE A MEMBER OF THE COMPANY. A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than ten percent of the total share capital of the Company. A member holding more than ten percent of the total share capital of the company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
- 2. Proxies in order to be effective must be duly filled, stamped, signed and deposited at the Registered Office of the Company not less than forty eight (48) hours before the Commencement of the Meeting. The blank Proxy Form is enclosed.
- 3. The Members/ Proxies/ Authorized Representative attending the meeting are requested to bring the enclosed Attendance Slip and deliver the same after filling in their folio number at the entrance of the meeting hall. Admission to the Annual General Meeting venue will be allowed only on verification of the signature(s) on the Attendance Slip.
- **4.** The Register of Members and Share Transfer Books of the Company will be closed from Saturday, 22<sup>nd</sup> September, 2018 to Friday, 28<sup>th</sup> September, 2018 (both days inclusive).
- 5. Members desirous of seeking any information concerning the accounts and operations of the Company are requested to address their queries to the Company Secretary, at the Registered

Office at least ten days in advance of the meeting, so that the information, to the extent practicable, can be made available at the meeting.

- 6. The members, who have not registered their e-mail addresses so far, are requested to register the same in respect of electronic holdings with the depository through their depository participants. Members who are holding shares in physical form are requested to get their e-mail addresses registered with the Registrar & Transfer Agent, M/s Cameo Corporate Services Ltd.
- The Shareholders are requested to notify change of address, if any, immediately to the Registrar & Transfer Agent, M/s Cameo Corporate Services Ltd, Subramanian Building, 1 Club House Road, Chennai, Tamil Nadu, mentioning their Folio Number.
- **8.** Annual accounts and related documents referred to in the accompanying Notice and the Statement are open for inspection by the members at the Registered Office of the Company.
- **9.** Copies of the Annual Report will not be distributed at the Annual General Meeting. You are therefore, requested to bring copy of the Annual Report to the Meeting.
- 10. Electronic copy of the Notice of the 20<sup>th</sup> Annual General Meeting of the Company inter alia indicating the process and manner of e-voting along with Attendance Slip and Proxy Form is being sent to all the members whose Email IDs are registered with the Company/Depository Participants(s) for communication purposes unless any member has requested for a hard copy of the same. For members who have not registered their email address, physical copies of the Annual Report are being sent in the permitted mode.
- 11. Notice of the 20th Annual General Meeting and the Annual Report for 2017-2018 will also be available on the Company's website www.superfineknitters.com for their download. The physical copies of the aforesaid documents will also be available at the Company's Registered Office for inspection during normal business hours on working days. For any communication, the shareholders may also send their request to the Company's email id: cs@superfineknitters.com
- 12. SEBI has mandated the submission of Permanent Account Number ("PAN") by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN to the Company/ RTA.
- **13.** The Equity Shares of the Company are mandated for the trading in the compulsory demat mode. The ISIN no. allotted for the Company's Shares is INE459U01018.

#### 14. Voting through electronic means:

In compliance with the provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company provides members facility to exercise their right to vote at the 20<sup>th</sup> Annual General Meeting (AGM) by electronic means and the businesses may be transacted through e-Voting Services provided by Central Depository Services (India) Ltd. The e-voting details are enclosed along with the Annual Report. **The instructions for shareholders voting electronically are as under:** 

- (i) The voting period begins on Tuesday 25<sup>th</sup> September 2018 at 10.00 a.m. and ends on Thursday 27<sup>th</sup> September 2018 at 05.00 p.m. During this period Shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cutoff date (record date) of Friday 14<sup>th</sup> September, 2018 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- (iii) The shareholders should log on to the e-voting website <u>www.evotingindia.com</u>.
- (iv) Click on Shareholders.
- (v) Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,

- c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (vi) Next enter the Image Verification as displayed and Click on Login.
- (vii) If you are holding shares in Demat Form and had logged on to <u>www.evotingindia.com</u> and voted on an earlier voting of any company, then your existing password is to be used.

(viii)	If you are a first time user follow the steps given below:
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	For Members holding shares in Demat Form and Physical Form	
Permanent Account Number (PAN)	nt (Applicable for both Demat Shareholders as well as Physical Shareholders) er	
Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your Demat account or in the Company records in order to login. If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (v).	

- (ix) After entering these details appropriately, click on "SUBMIT" tab.
- (x) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (xi) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xii) Click on the EVSN for the relevant **SUPER FINE KNITTERS LIMITED** on which you choose to vote.
- (xiii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiv) Click on the "**RESOLUTIONS FILE LINK**" if you wish to view the entire Resolution details.
- (xv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xvi) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.

- (xvii) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xviii) If a Demat Account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xix) Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android, Apple and Windows based mobiles. The m-Voting app can be downloaded from Google Play Store, App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile.
- (xx) Note for Non Individual Shareholders and Custodians
  - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to <u>www.evotingindia.com</u> and register themselves as Corporates.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to <u>helpdesk.evoting@cdslindia.com</u>.
  - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
  - The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
  - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favor of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- **15.** The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date (record date) of 14<sup>th</sup>September, 2018.
- **16.** M/s Sharma Charu and Associates, Company Secretaries has been appointed as the Scrutinizer of the Company to scrutinize the e-voting process in a fair and transparent manner.
- 17. The Scrutinizer shall within a period not exceeding three (3) working days from the conclusion of the e-voting period unblock the votes in the presence of at least two (2) witnesses not in the employment of the Company and make a Scrutinizer's Report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company.

In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at <u>www.evotingindia.com</u>, under help section or write an email to <u>helpdesk.evoting@cdslindia.com</u>

All grievances connected with the facility for voting by electronic means may be addressed to Mr. RakeshDalvi, Deputy Manager, (CDSL, ) Central Depository Services (India) Limited, 16th Floor, PhirozeJeejeebhoy Towers, Dalal Street, Fort, Mumbai-400001, or send an email to helpdesk.evoting@cdslindia.com or call 18002005533.

For and on behalf of the Board Super Fine Knitters Limited

Date: 31<sup>st</sup> August, 2018 Place: Ludhiana Shruti Gupta Company Secretary 269, Industrial Area- A, Ludhiana

# ATTENDANCE SLIP Super Fine Knitters Limited

(CIN: L18101PB1998PLC021814)

Registered Office: 269, Industrial Area – A, Ludhiana – 141003

20<sup>th</sup> Annual General Meeting, of Super Fine Knitters Limited held on Friday, 28<sup>th</sup> September, 2018 at 10:30 a.m.at Registered Office 269, Industrial Area – A, Ludhiana – 141003.

Registered Address:

DP ID/Client ID/Ben. A/C:

No. of Shares held:

I certify that I am a registered shareholder/proxy for the registered Shareholder of the Company and hereby record my presence at the 20<sup>th</sup> Annual General Meeting of the Company held on Friday, 28<sup>th</sup> September, 2018 at 10:30 am at Registered Office at 269, Industrial Area – A, Ludhiana.

#### Member's/Proxy's Name in Block Letter

Member's/Proxy's Signature Note: Please fill

this attendance slip and hand it over at the entrance of the hall.

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PROXY FORM

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

#### Super Fine Knitters Limited (CIN: L18101PB1998PLC021814)

Registered Office: 269, Industrial Area – A, Ludhiana – 141003

Name of the Member

Registered Address:

DP ID/Client ID/Ben. A/C:

E-Mail ID:

I/ We being the member of Super Fine Knitters Limited, holding.....shares, hereby appoint

 1. Name & Address
 Signature
 or failing him/her

 2. Name & Address
 Signature
 or failing him/her

 3. Name & Address
 Signature
 or failing him/her

 as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at 20<sup>th</sup> Annual General Meeting of members of
 the Company, to be held on Friday, 28<sup>th</sup> September, 2018 at 10:30 A.M. at 269, Industrial Area – A, Ludhiana, and at any

 adjournment thereof in respect of such resolutions as are indicated below:

Sr. No.	ORDINARY BUSINESS
1.	To receive, consider and adopt the Audited Financial Statements of the Company for financial year ended 31st
	March, 2018 together with the Report of the Board of Directors and the Auditors thereon.
2.	To appoint a Director in place of Mr. Vivek Lakra (DIN: 01067219), who retires by rotation and being eligible, offers
	herself for re-appointment.
3.	Ratify the Appointment of M/s Mehta Sharma & Associates, Chartered Accountants, Ludhiana (Firm Registration
	No. 018946N) as the Statutory Auditor to hold the office for the period of 2018-2019.

Signed this ..... day of...... 2018

Affix					
Revenue					
Stamp	of				
Rs. 1/-					

Signature of Shareholder...... Signature of Proxy holder(s)

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, before the commencement of the Meeting.