



Corporate Office: 305, 3<sup>rd</sup> Floor, Rattan Jyoti, 18 Rajendra Place, New Delhi-110008

Phone: 91-11-46290000; Fax: 25812222

Website: www.jct.co.in; E-mail: jctsecretarial@jctltd.com

September 26, 2018

BSE Limited 25<sup>th</sup> Floor, P.J Towers Dalal Street, Mumbai – 400001.

Ref: Regulation 30 (6) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Dear Sir,

In compliance with the Regulation 30 of SEBI (LODR) regulations, 2015, this is to be informed you that Ms. Nidhi Goel, has resigned from the post of Company Secretary.

Consequent upon her resignation w.e.f 25.9.2018, Mr Sandeep Sachdeva has been appointed as the new Company Secretary cum Compliance Officer of the Company w.e.f. 26.09.2018. A brief profile of Mr. Sandeep Sachdeva is enclosed for your ready reference.

This is for your information and record please.

Thanking You

Yours faithfully, For JCT Limited

(JITNEDER KHANNA) Vice President- Secretarial & Legal

Encl: AA





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## EXCERPTS OF THE RESOLUTION PASSED BY THE BOARD OF DIRECTORS AND RECORDED ON 25.9.2018

"RESOLVED THAT the resignation of Ms. Nidhi Goel from the post of Company Secretary be and is hereby accepted with immediate effect i.e. 25.9.2018."

"RESOLVED THAT pursuant to provisions of Section 203 of the Companies Act 2013 and Rule 8 and Rule 8A of Companies Appointment & Remuneration of Managerial Personnel Rules 2014), Mr. Sandeep Sachdeva, member of the Institute of Company Secretaries of India, having his membership number as A54261 be and is hereby appointed as the whole time Company Secretary cum Compliance Officer of the Company with immediate effect i.e. 25.9.2018 on such terms and conditions as decided and agreed by and between the Board and Company Secretary."

"FURTHER RESOLVED THAT Mr. Samir Thapar- Chairman and Managing Director of the company be and is hereby authorised to file necessary eforms and documents with Ministry of Corporate Affairs (MCA) and to do all other such acts, deeds and things which are necessary to give effect to the above resolution(s)."

"RESOLVED FURTHER THAT a copy of the above resolution(s) be communicated/ submitted wherever required under the signatures of Mr Samir Thapar – Chairman & Managing Director or Mr. Jitender Khanna- Vice President (Secretarial & Legal) of the Company."

CERTIFIED TO BE TRUE FOR JCT LIMITED

(JITENDER KHANNA) VICE PRESIDENT – SECRETARIAL & LEGAL

Regd. Office: Village Chohal, Dist. Hoshiarpur (Punjab) Corporate Identification No. (CIN): L17117PB1946PLC004565





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## BRIEF PROFILE OF COMPANY SECRETARY CUM COMPLIANCE OFFICER

Name: Sandeep Sachdeva

## **PROFESSIONAL QUALIFICATION:**

- Passed CA from Institute of Chartered Accountants of India in 2006.
- Passed JAIIB from Indian Institute of Banking and Finance.
- Passed CS from Institute of Company Secretaries of India in 2014

Email ID: sandeep@jctltd.com

## Experience:

- 17+ years of accounting & finance experience in manufacturing, trading, banking industries covering, handling of Direct and Indirect taxation matters, Accounting & journal entries, accounts payable, accounts receivable, payroll, financial management, Management Accounting, Costing, Statutory Audit, Internal Audit, liaising with banks and Govt. Offices, preparation of bank reports, Preparation & Finalization of Financial Statements i.e. Manufacturing/ Trading and Profit & Loss Account and Balance Sheet.
- Three years article ship training under Chartered Accountants firms M/s Manchanda and Co., Phagwara and M/s Anil. K. Narang and Associates, Ludhiana

