



RITHWIK FACILITY MANAGEMENT SERVICES LIMITED

(Formerly Known as : Rithwik Building Services Private Limited)

Regd. Office : R R Tower III, Thiru-Vi-Ka Industrial Estate, Guindy, Chennai - 600 032
Phone : 91 - 44 - 4353 4441 E-mail : info@rithwik.co.in Website : www.rithwik.co.in

27th September, 2018

BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street, Fort,
Mumbai-400001

Ref: Company Scrip Code - 540843

Sub: Proceedings of the 8th Annual General Meeting of the Company pursuant to Regulation 30(6) read with Para A of Part A of Schedule III of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Dear Sir / Madam,

The 8th Annual General Meeting (AGM) of the members of Rithwik Facility Management Services Limited was held on Thursday, 27th September, 2018 at 11:00 a.m. (IST) at R.R Tower III, Thiru-Vi-Ka Industrial Estate, Guindy, Chennai - 600032.

1. Attendance of the Directors

Sr.No	Directors name
1	Rithwik Rajshekar Raman-Managing Director
2	Niranjan Vyakarna Rao-Whole Time Director
3	Sudhakar Peravali-Independent Director
4	Shama Prasanna Tipparaju-Independent Director
5	Jayaraman-Independent Director

2. Attendance of the Members

Sr.No	Particulars	Details	
1	Date of Annual General Meeting	27-09-2018	
2	Total Number of Shareholders on record date	119	
3	Number of Shareholders present in the meeting		
	Category	Person Present	Present in Proxy
	Promoters and Promoters Group	5	0
	Public	14	1
	Total	19	1

Proceedings of the Meeting

- i) Company Secretary of the Company welcomed all the members and stakeholders present in the meeting and declared the requisite quorum, with the permission of Chairman, and called the meeting to order. He introduced the directors and dignitaries present in the meeting.
- ii) Managing Director of the Company has been elected as Chairman of this meeting. Thereafter he addressed all the members and stakeholders present in the meeting.
- iii) With the consent of the members present, the notice of the 8th AGM and the Auditor's Report were taken as read.
- iv) Thereafter the Chairman moved to the business of the AGM as per the Notice.
- v) The Chairman then took up all the items of business in the Agenda according to the Notice of the AGM as follows:

ORDINARY BUSINESS

1. To receive, consider and adopt the Audited Financial Statements of the Company for the Financial Year ended 31st March, 2018 and the Reports of Board of Directors and Auditors thereon. It was approved by the members unanimously.
2. To appoint Auditors of the Company and fix their remuneration and the resolution was passed unanimously as an Ordinary Resolution.

SPECIAL BUSINESS:

3. Change in Object Clause of the Company and the resolution was passed unanimously as a Special Resolution.
 4. To approve for increase in Managerial Remuneration of Mr.Rithwik Rajshekar Raman, Managing Director and the resolution was passed unanimously as an Ordinary Resolution.
 5. To approve for increase in Managerial Remuneration of Mr.V Niranjan Rao, Whole-time Director and the resolution was passed unanimously as an Ordinary Resolution.
 6. Regularization of Additional Director of Mr. Jayaraman as an Independent Director and the resolution was passed unanimously as an Ordinary Resolution.
- vi) Members participated in the voting each of all six resolutions and meeting was successfully convened.

vii) Niranjan Vyakarna Rao, Whole Time Director of the Company gave an overview of the future outlook and financial performance of the company.

viii) The meeting concluded at 11:45a.m with vote of thanks by Niranjan Vyakarna Rao, Whole Time Director of the Company.

For Rithwik Facility Management Services Limited



S Jayapandi
Company Secretary cum Compliance Officer
Membership Number: A21909

Place: Chennai

Date :27/09/2018